



PURCHASE ORDER
PHILIPPINE RETIREMENT AUTHORITY
 29/F BDO Towers Valero, (Formerly Citibank Tower),
 Paseo de Roxas, Makati City

| | | | |
|------------|-------------------------|-----------------------|--|
| Supplier : | HAIGHT'S CONSTRUCTION | P.O. No. : | 2024 - 10 - 235 |
| Address : | Paoay Atok Benguet, CAR | Date : | October 1, 2024 |
| TIN : | | Mode of Procurement : | <u>SMALL VALUE</u> <u>PROCUREMENT</u> |

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| Place of Delivery : <u>29th Flr BDO Towers Valero, Paseo De Roxas, Makati City</u> | | Delivery Term : <u>30 WD (upon receipt of PO)</u> | | | |
|--|------|--|----------|------------|-------------------|
| Date of Delivery : <u>Please refer to Delivery Term</u> | | Payment Term : <u>15 WD</u> | | | |
| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
| | pax | Renovation of Baguio Satellite Office | 1 | 560,000.00 | 560,000.00 |
| | | meal requirement: | | | |
| | | <i>PLEASE SEE THE ATTACHED SCOPE OF WORK AND BILL OF MATERIALS</i> | | | |
| | | <i>*** nothing follows ***</i> | | | |
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| | | | | | 560,000.00 |

(Total Amount in Words)

Five Hundred Sixty Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

NOEL HAIGHT

ROBERTO Z. ZOZBRADO

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized
Official

General Manager/HoPE

Date

Designation

Fund Cluster : Internally Generated Fund

Funds Available : ₱3,231,316.00
REMIGIO P. ABAIGAR
 Signature over Printed Name of Chief Accountant/Head of
 Accounting Division/Unit

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____