



PURCHASE ORDER
PHILIPPINE RETIREMENT AUTHORITY
 29/F BDO Towers Valero, (Formerly Citibank Tower),
 Paseo de Roxas, Makati City

Supplier :	ESCO PTE LTD	P.O. No. :	2024 - 10 - 240
Address :	U-2601 Antel 2000 Corporate Center Bldg Valero St, Makati City	Date :	October 4, 2024
TIN :	267-401-256-000	Mode of Procurement :	<u>Small Value Procurement</u>

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>29th Flr BDO Towers Valero, Paseo De Roxas, Makati City</u>	Delivery Term : <u>30 WD (upon receipt of PO)</u>
Date of Delivery : <u>Please refer to Delivery Term</u>	Payment Term : <u>15 WD</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	ZOOM MEETING APP	7	11,142.86	78,000.00
		<i>specifications:</i>			
		can host up to 100 participants			
		unlimited meetings for up to 30hrs per meeting			
		provides 5GB of cloud recording storage per license			
		allows pull-outs and break-outs			
		enabling and adding of co-host			
		allows managed domains, company branding, team chat, mail and calendar, zoom reporting and personal meeting ID			
		must have an 8x5 helpdesk system accessible via phone during office hours etc			
		from October 11, 2024 to October 11, 2025			
		*** nothing follows ***			
					78,000.00

(Total Amount in Words) Seventy Eight Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

ZXEA TRIXZIA BATINGAL

ROBERTO Z. ZOZOBRADO

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

General Manager/HoPE

Date

Designation

Fund Cluster : Internally Generated Fund

Funds Available : ₱ 13,449,781.60
Remigio P. Abaigar
REMIGIO P. ABAIGAR
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____