



**PURCHASE ORDER**  
**PHILIPPINE RETIREMENT AUTHORITY**  
 29/F BDO Towers Valero, (Formerly Citibank Tower),  
 Paseo de Roxas, Makati City

Supplier :	JS MACRO CORPORATION	P.O. No. :	2024 - 10 - 245		
Address :	106 A Luna St. Brgy Bagumbuhay Project 4, Quezon City	Date :	October 9, 2024		
TIN :	762-217-554-000	Mode of Procurement : <u>SMALL VALUE PROCUREMENT</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>29th Flr BDO Towers Valero, Paseo De Roxas, Makati City</u>		Delivery Term : <u>15 WD</u> (upon receipt of PO)			
Date of Delivery : <u>Please refer to Delivery Term</u>		Payment Term : <u>15 WD</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>Meals for the Conduct of Code of Ethics Seminar</b>			
		meal requirement:			
	pax	<b>October 11, 2024</b>	35	550.00	19,250.00
		AM and PM Snack and Lunch			
	pax	<b>October 25, 2024</b>	39	550.00	21,450.00
		AM and PM Snack and Lunch			
		*** nothing follows ***			
					<b>40,700.00</b>
<b>(Total Amount in Words)</b>		Forty Thousand Seven Hundred Pesos Only			
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
<b>PAULA MENDOZA</b>			<b>ROBERTO E. ZOZOBRADO</b>		
Signature over Printed Name of Supplier			Signature over Printed Name of Authorized Official		
Date			Designation		
Fund Cluster : <u>Internally Generated Fund</u>			ORS/BURS No. : _____		
Funds Available : _____ <i>₱5,016,817.66</i> <i>Paigan 17 Oct '24</i>			Date of the ORS/BURS: _____		
<b>REMIGIO P. ABAIGAR</b>			Amount : _____		
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit					