



PURCHASE ORDER
PHILIPPINE RETIREMENT AUTHORITY
 29/F BDO Towers Valero, (Formerly Citibank Tower),
 Paseo de Roxas, Makati City

Supplier :	TRANSGLOBAL TRAVEL AND TOURS INC	P.O. No. :	2024 - 10 - 255		
Address :	Rm 526 Cityland Shaw Tower corner St. Francis St. Shaw Bldv, Mandaluyong	Date :	October 18, 2024		
TIN :	008-276-654-00000	Mode of Procurement : <u>Small Value Procurement</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>29th Flr BDO Towers Valero, Paseo De Roxas, Makati City</u>			Delivery Term : <u>30 WD (upon receipt of PO)</u>		
Date of Delivery : <u>Please refer to Delivery Term</u>			Payment Term : <u>15 WD</u>		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pax	Purchase of Regular Economy Airfare Tickets for Manila - Singapore - Manila Travel	2	43,100.00	86,200.00
		<i>name of passengers:</i>			
		CARMEL JOY LLABORE-LORETE			
		SCARLET L. LACHICA			
		<i>flight details:</i>			
		Manila - SIN via PR 507			
		October 22, 2024 @ 09.35AM - 01.15PM			
		SIN - Manila via PR 512			
		October 26, 2024 @ 07.50PM - 11.45PM			
		<i>inclusions:</i>			
		baggage allowance - 40kls			
		travel insurance, travel tax			
		*** nothing follows ***			
					86,200.00
(Total Amount in Words)		Eighty Six Thousand Two Hundred Pesos Only			
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
JACQUELYN CLEMEN			ROBERTO L. ZOZOBRADO		
Signature over Printed Name of Supplier			Signature over Printed Name of Authorized Official		
Date			General Manager/HoPE Designation		
Fund Cluster : Internally Generated Fund			ORS/BURS No. : _____		
Funds Available : <u>₱ 10,091,861.12</u>			Date of the ORS/BURS: _____		
REMEGIO P. ABAIGAR			Amount : _____		
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit					