



PURCHASE ORDER
PHILIPPINE RETIREMENT AUTHORITY
 29/F BDO Towers Valero, (Formerly Citibank Tower),
 Paseo de Roxas, Makati City

Supplier :	ARTRAVEL AND TOURS INC	P.O. No. :	2024 - 10 - 257		
Address :	G/F U-2 Antonio Center Bldg., Prime St. Madrigal Business Park, Ayala Alabang, Muntinlupa City	Date :	October 18, 2024		
TIN :	007-180-317-000	Mode of Procurement :	Small Value Procurement		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : 29th Flr BDO Towers Valero, Paseo De Roxas, Makati City		Delivery Term : 30 WD (upon receipt of PO)			
Date of Delivery : Please refer to Delivery Term		Payment Term : 15 WD			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pax	Purchase of Regular Economy Airfare Tickets for Manila - PPS - Manila Travel	1	15,000.00	15,000.00
		NARICRIS SISON			
		<i>flight details:</i>			
		Manila - Pto Princesa via PAL2781			
		October 29, 2024 @ 0510AM - 0640AM			
		Pto Princesa - Manila via PAL2786			
		October 30, 2024 @ 1150AM - 0115PM			
		<i>inclusions:</i>			
		baggage allowance - 10kls			
		travel insurance, travel tax			
		*** nothing follows ***			
					15,000.00
(Total Amount in Words)		Fifteen Thousand Pesos Only			
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p>					
Conforme:		Very truly yours,			
MARIA RICH SONGCO		ROBERTO Z. ZOZOBRADO			
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official			
		General Manager/HoPE			
Date		Designation			
Fund Cluster : <u>Internally Generated Fund</u>			ORS/BURS No. : _____		
Funds Available : _____ <i>₱4,430,388.25</i>			Date of the ORS/BURS: _____		
REMIGIO P. ABAIGAR			Amount : _____		
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit					