

**REQUIREMENTS TO BE SUBMITTED/COMPLIED WITH  
IN CASE OF PRA I.D. RENEWAL**

Pursuant to PRA Board Resolution No. 51 dated December 20, 2004 series of 2004, PRA allowing the validity of PRA Identification Cards of member-retirees for a maximum of three (3) years provided that the requisite deposit is maintained and intact at any PRA accredited bank. **Please fill-out the Undertaking if you will avail the three (3) years PRA I.D.**

Below are the requirements and the fees to be paid:

1. I.D. Renewal - \$ 10.00 per card per year per member
2. Courier Fee - Php 100.00 (*only if the retiree is in the Philippines*)
3. Courier Fee - \$ 20.00 (*only if the retiree is abroad*)
4. Payment of Annual Visitorial Fee (*if applicable*)
5. Latest photograph size 2 x 2 (*optional*)
6. Photocopy of your passport
7. Complete address where to send back your new PRA I.D. card, including your telephone and fax numbers.

***For your convenience***

**If the retiree in the Philippines**, you may deposit your payment to any branch of Land Bank of the Philippines near you. Please indicate the following information on the deposit slip:

**Account Name:** Philippine Retirement Authority  
for (Name of the Retiree/SRRV No.)  
**Account No. :** 0052-1054-63  
**Branch Name:** Buendia Branch  
#319 Sen. Gil J. Puyat Avenue,  
Makati City

**If the retiree is abroad**, you may remit by telegraphic transfer your payment to:

**Bank Name:** Land Bank of the Philippines  
**Account Name:** Philippine Retirement Authority  
for (Name of the Retiree/SRRV No.)  
**Account No. :** 2204-0086-82  
**Branch Name:** Makati Cash Center – PCSU  
#319 Sen. Gil J. Puyat Avenue,  
Makati City, Philippines  
**SWIFT Code:** TLBPPHMMAXXX

Kindly send us a photocopy and/or duplicate copy of your deposit slip together with the other requirements at c/o RRSC Department Manager, Philippine Retirement Authority, 4/F, Citibank Center, 8741 Paseo de Roxas 1200 Makati City, Philippines and we shall mail to you our Official Receipt and your new PRA I.D. Cards.