Bids and Awards Committee

Annual Procurement Plan 2015

Type of Contract	Procurement/Project	Mode of Procurement	MARKETING		RESIDENT RETIREE SERVICING DEPARTMENT				PMO - END USER (Non-IT) SERVICES DEPARTMENT	MGT SERVICES DEPARTMENT			Internal Audit Division	PRA Satellite Offices				TOTAL	Proposed Budget for the Corporation (BOT)	Time Schedule for each Procurement Activity											
			Ads and Promos	CRD	Processing	Servicing	Investment Monitoring	Social Dynamics		CORPLAN	ICTD			BAGUIO	CLARK	CEBU	DAVAO			J	F	M	A	M	J	J	A	S	O	N	D
A. Procurement of Goods																															
Goods	Office Supplies																			x	x	x	x	x	x	x	x	x	x	x	x
Goods	General	Shopping	100,000.00	110,000.00	300,000.00	280,000.00			1,179,462.00	61,976.00	54,527.00	64,035.00	50,000.00	50,000.00	50,000.00	50,000.00	2,350,000.00	2,350,000.00													
Goods	IT Supplies	Shopping/ SVP									150,000.00						150,000.00	150,000.00													
Goods	Drugs and Medicines Expense	Shopping							60,000.00								60,000.00	60,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Goods	Gasoline / Oil / Lubricants Expenses	Shopping/ Direct Contracting	60,000.00	100,000.00	35,000.00	84,000.00	84,000.00	35,000.00	652,000.00	50,000.00			75,000.00	75,000.00	75,000.00	75,000.00	1,400,000.00	1,400,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Goods	Representation Expenses	Shopping	40,000.00			167,200.00		3,787,886.00	1,410,000.00	90,000.00			100,000.00	100,000.00	100,000.00	100,000.00	5,895,086.00	5,895,086.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Goods	Printing and Binding Expenses	Shopping/Competitive Bidding/Small Value Procurement				61,500.00			200,000.00	230,000.00		2,500.00				6,000.00	500,000.00	500,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Goods	Subscription Expenses	Shopping / Direct Contracting							78,475.00				8,400.00				86,875.00	86,875.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Goods	Miscellaneous and Extraordinary Expenses	Shopping							132,000.00								132,000.00	132,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Goods	Depreciation Expense								5,500,000.00								5,500,000.00	5,500,000.00													
Goods	Cultural and Athletic Expenses	Shopping / Direct Contracting							144,000.00								144,000.00	144,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Goods	Advertising and Promotions Expenses	Direct Contracting / Competitive Bidding	15,000,000.00			450,000.00	150,000.00	250,000.00	538,000.00		30,000.00						15,968,000.00	15,968,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Goods	Promotions	SVP/ Shopping	3,150,000.00	4,350,000.00					450,000.00				50,000.00	50,000.00	50,000.00	50,000.00	8,600,000.00	8,600,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Goods	ID Cards					1,531,676.00											1,531,676.00	1,531,676.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
	PVC Blank Cards	Direct Contracting																													
	Data Card Ribbon	Direct Contracting																													
	Signature Panel Sticker	Direct Contracting																													
Goods	Visa Sticker	Negotiated Procurement/ Limited Source Bidding			1,793,101.00												1,793,101.00	1,793,101.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
	Office Equipment																														
Goods	Aircon	Shopping/SVP														15,000.00	15,000.00	15,000.00		x											
Goods	Bill Counter	Shopping/SVP							22,000.00								22,000.00	22,000.00		x											
Goods	Binding Machine	Shopping/SVP				10,000.00											10,000.00	10,000.00		x											
Goods	Calculator	Shopping/SVP							6,000.00					6,000.00			12,000.00	12,000.00		x											
Goods	Chequewriter	Shopping/SVP							6,500.00								6,500.00	6,500.00		x											
Goods	Digital Camera	Shopping/SVP												10,000.00	10,000.00	10,000.00	40,000.00	40,000.00		x											
Goods	Digital Camera with zoom lens	Shopping/SVP	40,000.00														40,000.00	40,000.00		x											
Goods	DSLR Camera	Shopping / Competitive Bidding	68,000.00		20,000.00	20,000.00			40,000.00			20,000.00					168,000.00	168,000.00		x											
Goods	DSLR Camera (Compact)	Shopping / Competitive Bidding								20,000.00							20,000.00	20,000.00			x										
Goods	Electric Fan	Shopping/ SVP				6,000.00											6,000.00	6,000.00			x										
Goods	Electronic Typewriter	Shopping/ SVP							7,000.00								7,000.00	7,000.00			x										
Goods	Fax machine	Shopping/ SVP				8,250.00										8,250.00	8,250.00	24,750.00			x										
Goods	Money Detector	Shopping/ SVP							1,600.00								1,600.00	1,600.00			x										
Goods	Photocopier machine (Network)	Shopping/ SVP							315,000.00					20,000.00	20,000.00		355,000.00	355,000.00			x										
Goods	PRA Signage	Shopping											30,000.00	30,000.00		30,000.00	90,000.00	90,000.00			x										
Goods	Printer, Dot Matrix	SVP									24,000.00						24,000.00	24,000.00			x										
Goods	Printer, ID	Competitive Bidding				500,000.00											500,000.00	500,000.00			x										
Goods	Printer, Inkjet	Shopping							15,000.00		37,500.00	7,500.00					45,000.00	45,000.00			x										
Goods	Printer, Laser (black)	Competitive Bidding									360,000.00						360,000.00	360,000.00			x										
Goods	Printer, Laser (colored)	Competitive Bidding									360,000.00						360,000.00	360,000.00			x										
Goods	Printer 3 in 1								15,000.00								15,000.00	15,000.00			x										
Goods	Projector, overhead	Shopping							150,000.00		160,000.00						310,000.00	310,000.00			x										
Goods	Scanners	Shopping									24,000.00						24,000.00	24,000.00			x										
Goods	Scanner (middle or high-end with special functionalities)	Competitive Bidding									450,000.00						450,000.00	450,000.00			x										
Goods	Video Camera	Shopping	60,000.00														60,000.00	60,000.00			x										
Goods	Wall clock	Shopping			18,000.00												18,000.00	18,000.00			x										
	Furnitures and Fixtures																														
Goods	Accordion Doors	SVP							28,000.00								28,000.00	28,000.00			x										
Goods	Blinds, Vertical	SVP							15,000.00								15,000.00	15,000.00				x									
Goods	Bookshelf with sliding door	SVP							288,000.00								288,000.00	288,000.00				x									
Goods	Cabinet, Filing	SVP											16,000.00	16,000.00			32,000.00	32,000.00				x									
Goods	Cabinets; Filing made of glass with Iron Hinge Door	SVP							60,000.00								60,000.00	60,000.00													
Goods	Cabinet for brochure & form													20,000.00			20,000.00	20,000.00													
Goods	Cabinet with 4 drawers for Horizontal Filing	SVP							210,000.00								210,000.00	210,000.00													
Goods	Chair, Staff	SVP												6,000.00			6,000.00	6,000.00		x											
Goods	Chair, Visitor	SVP												10,000.00		8,000.00	18,000.00	18,000.00		x				x				x			
Goods	Chair, stackable and convertible to table	SVP							72,000.00								72,000.00	72,000.00													
Goods	DVD Player	SVP											5,000.00				5,000.00	5,000.00													
Goods	Electric Fan	Shopping										3,000.00					3,000.00	3,000.00													
Goods	Emergency Lights, Overhead	SVP							108,000.00								108,000.00	108,000.00													
Goods	Frames	Shopping														6,000.00	6,000.00	6,000.00													
Goods	Lateral File Drawer	SVP											60,000.00				60,000.00	60,000.00													
Goods	Rack Display	SVP								24,000.00						4,000.00	28,000.00	28,000.00													
Goods	Refrigerator, Inverter	SVP							46,000.00								46,000.00	46,000.00													
Goods	Sofa	SVP												35,000.00		10,000.00	45,000.00	45,000.00													
Goods	Standees for brochures	SVP														4,000.00	4,000.00	4,000.00													
Goods	Steel Racks, Customized	SVP							104,000.00								104,000.00	104,000.00													
Goods	Table, Briefing	SVP												7,000.00			7,000.00	7,000.00													
Goods	Table, Office	Shopping												24,000.00		8,000.00	32,000.00	32,000.00		x				x				x			
Goods	Table, Typewriter	Shopping														4,000.00	4,000.00	4,000.00		x				x				x			
Goods	Table, working	SVP												5,000.00			5,000.00	5,000.00													
Goods	Television	SVP											15,000.00				15,000.00	15,000.00													
Goods	Television set (flatscreen)- 40"	SVP								35,000.00							35,000.00	35,000.00						x							
Goods	Television set (LED)- 42"	SVP							35,000.00								35,000.00	35,000.00													
Goods	Time LED Display, Xian	SVP							30,000.00								30,000.00	30,000.00													
Goods	Television set (SMART-LED)- 55"	SVP							60,000.00								60,000.00	60,000.00													
Goods	Vault, small	SVP														15,000.00	15,000.00	15,000.00													
Goods	Vault, Key combination and Lock	SVP							70,000.00					70,000.00			140,000.00	140,000.00													
Goods	Water Dispenser	SVP												5,000.00		5,000.00	10,000.00	10,000.00													
Goods	**Infomation Technology**																														
Goods	2 Bay Personal Cloud Storage 8TB	SVP							58,000.00								58,000.00	58,000.00													
Goods	Active Director	Competitive Bidding									600,000.00						600,000.00	600,000.00													
Goods	Adobe Creative Suites	SVP									200,000.00						200,000.00	200,000.00													
Goods	Adobe Photoshop Lightroom - latest edition	SVP	10,000.00														10,000.00	10,000.00													
Goods	Airrom, server room	SVP									350,000.00						350,000.00	350,000.00													
Goods	All in one PC and Touch Screen	SVP							30,000.00								30,000.00	30,000.00													
Goods	Hard Disk, external portable (2TB or higher)	SVP									30,000.00						30,000.00	30,000.00													
Goods	Hard Disk, internal	SVP									80,000.00						80,000.00	80,000.00													
Goods	Laptop	Competitive Bidding									5,860,000.00						5,860,000.00	5,860,000.00													
Goods	License, Microsoft Office	Competitive Bidding									1,560,000.00						1,560,000.00	1,560,000.00													
Goods	License, Microsoft Office 2013	Competitive Bidding									450,000.00						450,000.00	450,000.00													
Goods	Network OS	SVP									120,000.00						120,000.00	120,000.00													
Goods	Network Monitoring Tools	Competitive Bidding									400,000.00						400,000.00	400,000.00													
Goods	Pen Tablet (Wacom)	SVP	8,000.00														8,000.00	8,000.00													
Goods	Phones, digital	SVP									67,600.00						67,600.00	67,600.00													
Goods	Portable External Hard Drive	SVP	14,000.00														14,000.00	14,000.00													
Goods	POS Cashier	Competitive Bidding							100,000.00								100,000.00	100,000.00													
Goods	RFI reader	Competitive Bidding							200,000.00								200,000.00	200,000.00													
Goods	RFI card	Competitive Bidding							150,000.00								150,000.00	150,000.00													
Goods	Server	Competitive Bidding									1,200,000.00						1,200,000.00	1,200,000.00													
Goods	Server, previously approved	Competitive Bidding									800,000.00						800,000.00	800,000.00													
Goods	Software back-up	SVP									50,000.00						50,000.00	50,000.00													
Goods	SQL Server	SVP									70,000.00						70,000.00	70,000.00													
Goods	SQL Server client	SVP									70,000.00						70,000.00	70,000.00													
Goods	UPS Single	SVP									120,000.00						120,000.00	120,000.00													
Goods	UPS 3KVA	SVP									120,000.00						120,000.00	120,000.00													
Goods	Visio	SVP									35,000.00						35,000.00	35,000.00													
Goods	Transformer Book	SVP	60,000.00														60,000.00	60,000.00													
Goods	**Motor Vehicles**																			x				x				x			
Goods	Van	Competitive Bidding							7,200,000.00								7,200,000.00	7,200,000.00													
Goods	**Other PPE**																														
Goods	Cork Board	Shopping														2,000.00	2,000.00	2,000.00													
Goods	Crocodile Jack	SVP							36,000.00								36,000.00	36,000.00													
Goods	Cup and Saucers	Shopping							1,000.00							1,000.00	2,000.00	2,000.00		x				x				x			
Goods	Fire Extinguisher	SVP							6,000.00				3,000.00			6,000.00	15,000.00	15,000.00		x				x				x			
Goods	Glass, Drinking	Shopping							500.00							1,000.00	1,500.00	1,500.00		x				x				x			
Goods	Kitchen Utensils	Shopping							1,000.00							1,000.00	2,000.00	2,000.00		x				x				x			
Goods	Plants, Ixatoe	SVP							27,000.00								27,000.00	27,000.00													
Goods	Podium, Acrylic	SVP							30,000.00								30,000.00	30,000.00													
Goods	Public Address system (portable)	SVP		40,000.00													40,000.00	40,000.00		x											
Goods	Rolling Tarp	SVP														10,000.00	10,000.00	10,000.00													
Goods	Stapler, Heavy Duty	Shopping							3,000.00								3,000.00	3,000.00													
Goods	USB Flash Drive	SVP										8,000.00					8,000.00	8,000.00													
Goods	Vacuum Cleaner	SVP												10,000.00			10,000.00	10,000.00													
Goods	Voice Recorder	SVP							22,500.00	7,500.00		15,000.00					45,000.00	45,000.00													
Goods	Whiteboard, big	SVP												10,000.00		5,000.00	15,000.00	15,000.00													
Subtotal			**18,610,000.00**	**4,600,000.00**	**2,166,101.00**	**3,118,626.00**	**234,000.00**	**4,072,886.00**	**19,898,037.00**	**518,476.00**	**13,786,627.00**	**120,035.00**	**422,400.00**	**559,000.00**	**339,250.00**	**407,750.00**	68,853,188.00	**68,853,188.00**													
B. Procurement of Services																															
	Travelling Expenses	Direct Contracting/ Small Value Procurement																													
Services	Local			500,000.00		193,600.00	57,600.00		336,300.00	60,000.00		214,000.00			63,500.00	75,000.00	1,500,000.00	1,500,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Foreign	Direct Contracting		2,500,000.00													2,500,000.00	2,500,000.00													
Services	Training and Seminar Expenses	Shopping / Direct Contracting							790,000.00	310,000.00							1,100,000.00	1,100,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Electricity Expenses	Direct Contracting	300,000.00	260,000.00	60,000.00	63,700.00	36,050.00	55,250.00	1,176,000.00				4,000.00	72,000.00			1,252,000.00	1,252,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Postage and Delivery Expenses	Direct Contracting							200,000.00	15,000.00			10,000.00	15,000.00	15,000.00	15,000.00	270,000.00	270,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
	Telephone Expenses																														
Services	Landline	Direct Contracting							756,000.00				72,000.00			78,000.00	906,000.00	906,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Mobile	Direct Contracting							480,000.00					22,800.00		18,000.00	520,800.00	520,800.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Internet Expense	Direct Contracting									1,269,725.00			24,000.00	24,000.00	18,000.00	1,335,725.00	1,335,725.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Cable, Satellite, Telegraph and Radio Expenses	Direct Contracting							28,800.00								28,800.00	28,800.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Membership Dues and Contributions to Organization	Direct Contracting							7,776,000.00								7,776,000.00	7,776,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
	Repairs and Maintenance																														
Services	Office Building	SVP							36,000.00								36,000.00	36,000.00													
Services	Office Equipment	SVP							83,000.00							50,000.00	133,000.00	133,000.00		x				x				x			
Services	Office Furniture and Fixtures	SVP							100,000.00								100,000.00	100,000.00		x				x				x			
Services	Information Technology and Equipment	Shopping/ SVP							100,000.00		15,000.00		5,000.00				120,000.00	120,000.00		x				x				x			
Services	Motor Vehicles	Shopping / Competitive Bidding							410,000.00				75,000.00	75,000.00	75,000.00	75,000.00	710,000.00	710,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
	Rents																														
Services	Motor Vehicles	SVP								30,000.00							30,000.00	30,000.00													
Services	Office Building/ Space	Negotiated Proc. (Lease of Privately owned propert)							18,664,565.00				108,000.00	528,000.00	420,000.00	324,000.00	20,044,565.00	20,044,565.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Special Assessment for elevator and escalator	Direct Contracting							1,421,516.00								1,421,516.00	1,421,516.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Office Equipment	Shopping / Direct Contracting							134,400.00								134,400.00	134,400.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Office Storage	Direct Contracting							115,000.00								115,000.00	115,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Transportation and Delivery Expenses	Direct Contracting	45,000.00	50,000.00	72,000.00	51,600.00	51,000.00		175,000.00	5,000.00		21,600.00		28,800.00			500,000.00	500,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Annual Medical Check-up	Shopping / Direct Contracting							115,200.00								115,200.00	115,200.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Legal Services								135,500.00	7,000.00						7,500.00	150,000.00	150,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Auditing Services	Shopping / Direct Contracting							2,500,000.00								2,500,000.00	2,500,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	General Services	Competitive Bidding							7,066,000.00								7,066,000.00	7,066,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Goods	Security Services	Competitive Bidding							500,000.00								500,000.00	500,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Taxes, Duties and Fees	Direct Contracting							150,000.00								150,000.00	150,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Fidelity Bonds Premium	Direct Contracting							150,000.00								150,000.00	150,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Insurance Premium	Direct Contracting							221,000.00								221,000.00	221,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Bank Charges	Direct Contracting														15,000.00	15,000.00	15,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Direct Costs																														
Services	BI Fees	Direct Contracting			34,038,000.00												34,038,000.00	34,038,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Medical Examination Fees	Direct Contracting			2,000,000.00												2,000,000.00	2,000,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Annual Persistency Bonus	Direct Contracting			30,000,000.00												30,000,000.00	30,000,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Marketers' Fee	Direct Contracting			59,703,750.00												59,703,750.00	59,703,750.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Services	Intranet	Competitive Bidding									500,000.00						500,000.00	500,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Subtotal			**345,000.00**	**3,310,000.00**	**125,873,750.00**	**308,900.00**	**144,650.00**	**55,250.00**	**43,621,281.00**	**427,000.00**	**1,784,725.00**	**245,600.00**	**279,000.00**	**765,600.00**	**597,500.00**	**675,500.00**	178,433,756.00	**178,433,756.00**													
C. Procurement of Infrastructure Projects																															
	Office Renovation																														
Infrastructure	Office Space (Owned)	Competitive Bidding							6,450,315.00								6,450,315.00	6,450,315.00													
Infrastructure	Quadrant B, Leased	Competitive Bidding							280,000.00								280,000.00	280,000.00													
Infrastructure	Quadrant C and D, Leased	Competitive Bidding							16,670,149.00								16,670,149.00	16,670,149.00													
Infrastructure	Cebu Satellite office	Competitive Bidding/ SVP													25,816.00		25,816.00	25,816.00													
Infrastructure	Clark Satellite Office	Competitive Bidding/ SVP												300,000.00			300,000.00	300,000.00													
Infrastructure	Davao Satellite Office	Competitive Bidding/ SVP														150,000.00	150,000.00	150,000.00													
	IT Infrastructure																														
Infrastructure	Biometric Lock	Competitive Bidding									900,000.00						900,000.00	900,000.00													
Infrastructure	CCTV System Phase 2 (Quadrant C and D)	Competitive Bidding									500,000.00						500,000.00	500,000.00													
Infrastructure	CCTV System Phase 1 (Quadrant A and B)	Competitive Bidding									350,000.00						350,000.00	350,000.00													
Infrastructure	Cabling	Competitive Bidding									2,715,000.00						2,715,000.00	2,715,000.00													
Subtotal									**23,400,464.00**	**0.00**	**4,465,000.00**	**0.00**		**300,000.00**	**25,816.00**	**150,000.00**	**28,341,280.00**	**28,341,280.00**													
D. Procurement of Consultancy Services																															
Consultancy	ISO 9001 Certification Consultancy	Competitive Bidding/ Agency to Agency Agreement								1,550,000.00							1,550,000.00	1,550,000.00	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Consultancy	REMS	Small Value Procurement								145,000.00							145,000.00	145,000.00	x	x	x	x	x	x								
Consultancy	Competency Framework	Competitive Bidding/ Agency to Agency Agreement							350,000.00								350,000.00	350,000.00		x											
Consultancy	ICTD	Competitive Bidding/ Agency to Agency Agreement									300,000.00						300,000.00	300,000.00		x											
Consultancy	Customer Satisfaction Survey	Competitive Bidding								500,000.00							500,000.00	500,000.00		x											
Consultancy	Marketing Research	Competitive Bidding		10,000,000.00													10,000,000.00	10,000,000.00		x											
Sub-total											**300,000.00**			**0.00**	**0.00**		**12,845,000.00**	**12,845,000.00**													
E. Procurement of ICT Systems																															
	Asset Management	Competitive Bidding									500,000.00						500,000.00	500,000.00	x												
	Biometric Systems	Competitive Bidding									120,000.00						120,000.00	120,000.00	x												
	Customer Relationship Management	Competitive Bidding									950,000.00						950,000.00