



PHILIPPINE RETIREMENT AUTHORITY

SUPPLEMENTAL/BID BULLETIN ADDENDUM NO. 1

This Addendum No.1 was discussed and agreed upon during the Pre-Bid Conference for the Procurement for the Supply and Deliver of (69 units) Portable Computers (Laptops) with External Optical Drive for the Philippine Retirement Authority held last Wednesday, March 16, 2016 and was issued to modify and/or amend items in the Bidding Documents. This shall form an integral part of the Bid Documents.

1. Changes on the Bid Data Sheet

ITEM	OLD	NEW
29.2 (b)	<p>No other licenses and permits required.</p> <p>For purposes of Post-qualification the following document(s) shall be required:</p> <ol style="list-style-type: none">1. Proof of completion of the single largest contract as identified in the Statement of Single Largest Contract, which shall be copy of any verifiable document(s) such as but not limited to the following: (a) Contract/s or Purchase Order/s; (b) corresponding Sales Invoice; and (c) Official Receipt, Cash Receipt or Collection Receipt.2. Submission of evidences as defined in ITB Clause 12.1(b) (ii)3. Manufacturer's Certification that the bidder is an authorized dealer/reseller of the proposed brand in the Philippines.4. Manufacturer's Certification that the proposed brand is an International brand name and is Sold and Marketed continuously in the Philippines for the last ten (10) years. The Bidder shall provide at least one (1) evidence for each year starting from the last day of submission of Bids counting backwards. Shall be verifiable thru phone call, ocular inspection or both.	<p>No other licenses and permits required.</p> <p>For purposes of Post-qualification the following document(s) shall be required:</p> <ol style="list-style-type: none">1. Proof of completion of the single largest contract as identified in the Statement of Single Largest Contract, which shall be copy of any verifiable document(s) such as but not limited to the following: (a) Contract/s or Purchase Order/s; (b) corresponding Sales Invoice; and (c) Official Receipt, Cash Receipt or Collection Receipt.2. Submission of evidences as defined in ITB Clause 12.1(b) (ii)3. Manufacturer's Certification that the bidder is an authorized dealer/reseller of the proposed brand in the Philippines.4. Manufacturer's Certification that the proposed brand is an International brand name and is Sold and Marketed continuously in the Philippines for the last ten (10) years. The Bidder shall provide at least one (1) evidence for each year starting from the last day of submission of Bids counting backwards. Shall be verifiable thru phone call, ocular inspection or both.



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	<p>5. Valid and Current ISO 9001:2008 and ISO 14001:2004 certifications of the Computer Manufacturer.</p> <p>6. Proof/Certification of Compliance to the Green Computing Requirements (See Section VII. Technical Specifications) of the proposed Brand and Model. However, if the proposed Computer Brand carries an Ecolabel that conforms to ISO 14024:1999 or ECMA-370, then the proposed Computer Brand shall be deemed compliant in all criteria.</p>	<p>5. Valid and Current ISO 9001:2008 and ISO 14001:2004 certifications of the Computer Manufacturer.</p> <p>6. Proof/Certification of Compliance to the Green Computing Requirements of the proposed Brand and Model. However, if the proposed Computer Brand carries an Ecolabel that conforms to ISO 14024:1999 or ECMA-370, then the proposed Computer Brand shall be deemed compliant in all criteria.</p> <p>7. Certification of Compliance to IPV6 or website information</p> <p>8. Demonstration or Test of Sample Unit</p>
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2. Changes on the Technical Specifications

OLD	NEW
Preloaded with licensed MS Office 2013 or higher (on premise version) Professional Edition	Pre-loaded MS Office 2016 Professional Edition

3. Changes on the Terms and Conditions

ITEMS	OLD	NEW
Items 5,7,8,9,10	<p>5. There should be appropriate training to be provided by the supplier on the use and administration of installed Operating System (OS), MS-Office and other system drivers included in the package.</p> <p>7. Necessary equipment including training materials and other relative requirements must be provided by the supplier during the</p>	<p>Only one item as Item No. 5:</p> <p>There should be appropriate basic training to be provided by the supplier on the use and administration of installed Operating System (OS), MS-Office and other system drivers included in the package. Training must be made by a competent, knowledgeable and certified trainer, if possible.</p> <p>Necessary equipment including training materials and other relative requirements must be provided by the supplier during the training period.</p> <p>Training manuals to be used must be provided to ICTD five (5) working days prior to scheduled training for review and acceptance.</p>



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	<p>training period.</p> <p>8. Basic training on the use and administration of the included software must be conducted by a competent, knowledgeable and certified trainer if possible. This is to effectively conduct the session as desired.</p> <p>9. Training manuals to be used must be provided to ICTD five (5) working days prior to scheduled training for review and acceptance.</p> <p>10. Upon completion of training, the supplier must provide certificate to all participants signed by the trainer. List of participants shall be provided by ICTD.</p>	<p>The training requirements of the Authority are as follows:</p> <table border="1" data-bbox="868 369 1421 1444"> <thead> <tr> <th>COMPONENT*</th> <th>NO. OF DAYS*</th> <th>NO. OF PARTICIPANTS</th> <th>REMARKS</th> </tr> </thead> <tbody> <tr> <td>MS OFFICE 2016 (Excel, Powerpoint, Word, Outlook, Access) Professional Edition**</td> <td>Seven (7) days MS Word - 2 days MS Excel - 3 days MS Powerpoint - 1 day MS Outlook - 1 day MS Access - 2 days MS Publisher - 1 day</td> <td>69 pax</td> <td>Training session shall be conducted in Four (4) batches with the following number of participants: FIRST BATCH - 18 SECOND BATCH - 18 THIRD BATCH - 18 FOURTH BATCH - 15</td> </tr> <tr> <td>Windows OS (8 or higher)</td> <td>Two (2) days</td> <td>6 Pax (ICTD)</td> <td></td> </tr> <tr> <td>System Utilities and other Basic HW Troubleshooting</td> <td>Two (2) days</td> <td>6 Pax (ICTD)</td> <td></td> </tr> </tbody> </table> <p>*Working days; 8:00 AM - 5:00 PM; on-site training with hands-on ** Covers the basic operation and familiarization on new features and functionalities.</p>	COMPONENT*	NO. OF DAYS*	NO. OF PARTICIPANTS	REMARKS	MS OFFICE 2016 (Excel, Powerpoint, Word, Outlook, Access) Professional Edition**	Seven (7) days MS Word - 2 days MS Excel - 3 days MS Powerpoint - 1 day MS Outlook - 1 day MS Access - 2 days MS Publisher - 1 day	69 pax	Training session shall be conducted in Four (4) batches with the following number of participants: FIRST BATCH - 18 SECOND BATCH - 18 THIRD BATCH - 18 FOURTH BATCH - 15	Windows OS (8 or higher)	Two (2) days	6 Pax (ICTD)		System Utilities and other Basic HW Troubleshooting	Two (2) days	6 Pax (ICTD)	
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<p>Item 11</p>	<p>Delivery date must be within 30 working days upon receipt of Purchase Order (PO).</p>	<p>Delivery date must be within 45 calendar days upon issuance of Notice to Proceed.</p>																

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4. On the Schedule of Activities on Procurement

Deadline for Submission of Bids	March 29, 2016, 12:00 noon
Opening of Bids	March 29, 2016, 2:30 p.m.
Evaluation of Bids	March 31, 2016, 2:00 p.m.
Post-qualification	April 5, 2016, 2:30 p.m.

For the guidance and information of all concerned.


IRMA S. LAPPAY
Vice Chairperson


March 22, 2016