



PURCHASE ORDER
PHILIPPINE RETIREMENT AUTHORITY
 29/F BDO Towers Valero, (Formerly Citibank Tower),
 Paseo de Roxas, Makati City

Supplier :	LEXCODE INC.	P.O. No. :	2024 - 09 - 216
Address :	12F 6780 Building, Ayala Ave. , Makati City	Date :	September 13, 2024
TIN :	007-724-936-000	Mode of Procurement :	<u>Small Value Procurement</u>

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>29th Flr BDO Towers Valero, Paseo De Roxas, Makati City</u>	Delivery Term : <u>15 WD (upon receipt of PO)</u>
Date of Delivery : <u>Please refer to Delivery Term</u>	Payment Term : <u>15 WD</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	Translation Services for PRA Oath Taking Documents	1	5,595.52	5,595.52
		<i>languages:</i>			
		English to Japanese			
		English to Korean			
		<i>documents:</i>			
		Oath of Affirmation			
		Retiree's Obligation			
		*** <i>nothing follows</i> ***			
					5,595.52

(Total Amount in Words) Five Thousand Five hundred Ninety-Five and 52/100 Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

JULLIA PASCUAL
 Signature over Printed Name of Supplier

ROBERTO M. LOZOBRAO
 Signature over Printed Name of Authorized Official

Date _____ Designation General Manager/HoPE

Fund Cluster : Internally Generated Fund
 Funds Available : ₱ 2,044,869.12

REMEGIO P. ABAIGAR
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____