



PURCHASE ORDER
PHILIPPINE RETIREMENT AUTHORITY
 29/F BDO Towers Valero, (Formerly Citibank Tower),
 Paseo de Roxas, Makati City

Supplier :	DEPENDABLE PACKAGING & PRINTING HOUSE CORP. INC.	P.O. No. :	2024 - 09 - 219
Address :	70 S. Donesa St. Brgy Canumay West, Valenzuela City	Date :	September 16, 2024
TIN :	004-609-386-00000	Mode of Procurement : <u>SMALL VALUE</u> <u>PROCUREMENT</u>	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>29th Flr BDO Towers Valero, Paseo De Roxas, Makati City</u>		Delivery Term : <u>30 WD (upon receipt of PO and/or approval of sample)</u>			
Date of Delivery : <u>Please refer to Delivery Term</u>		Payment Term : <u>15 WD</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	PRA NEWSLETTER	3000	15.50	46,500.00
		<i>specifications:</i>			
		4 spreads fo A3 paper, folded in the middle			
		no. of pages: 16			
		stock: C2S 80, glossy, full color			
		size: 42cm x 30cm (spread), 21cm x 30cm (folded)			
		*** nothing follows ***			
					46,500.00

(Total Amount in Words)

Forty Six Thousand Five Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

JOSE JONATHAN GONZALES

Signature over Printed Name of Supplier

Very truly yours,

ROBERTO L. ZOZOBRADO

Signature over Printed Name of Authorized Official

General Manager/HoPE

Date

Designation

Fund Cluster : Internally Generated FundFunds Available : P14,985,191.72**RENE P. ABAIGAR**

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____