



**PURCHASE ORDER**  
**PHILIPPINE RETIREMENT AUTHORITY**  
 29/F BDO Towers Valero, (Formerly Citibank Tower),  
 Paseo de Roxas, Makati City

Supplier :	<b>SHROFF INTERNATIONAL TRAVEL CARE, INC.</b>	P.O. No. :	<b>2024 - 10 - 261</b>
Address :	Unit 606, 609 & 610 Civic Prime Bldg., Civic Drive Filinvest Corporate City, Alabang, Muntinlupa City	Date :	<b>October 28, 2024</b>
TIN :	003-944-021-000	Mode of Procurement :	<b>Small Value Procurement</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>29th Flr BDO Towers Valero, Paseo De Roxas, Makati City</u>	Delivery Term : <u>30 WD (upon receipt of PO)</u>
Date of Delivery : <u>Please refer to Delivery Term</u>	Payment Term : <u>15 WD</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pax	<b>Purchase of Regular Economy Airfare Tickets for Manila - CEB - Manila Travel</b>	2	14,300.00	<b>28,600.00</b>
		<i>name of passengers:</i>			
		GLENEZ BUNA			
		ALEXANDRIA SAMBITORY			
		<i>flight details:</i>			
		Manila - Cebu via PAL2853			
		November 7, 2024 @ 1150AM - 1320PM			
		Cebu - Manila via PAL2850			
		November 9, 2024 @ 1105AM - 1230PM			
		baggage allowance - 20kls			
		travel insurance, travel tax			
		*** nothing follows ***			
					<b>28,600.00</b>

**(Total Amount in Words)** Twenty Eight Thousand Six Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

**DAPHMAE VIEN DEL MUNDO**

**ROBERTO A. LOZOBRADO**

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

General Manager/HoPE

Date

Designation

Fund Cluster : **Internally Generated Fund**

Funds Available : \_\_\_\_\_

*P4,403,422.86*  
  
**REMEGIO P. ABAIGAR**

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_