



PURCHASE ORDER
PHILIPPINE RETIREMENT AUTHORITY
 29/F BDO Towers Valero, (Formerly Citibank Tower),
 Paseo de Roxas, Makati City

Supplier :	SEVEN GOLDENSPOONS INC	P.O. No. :	2024 - 12 - 326
Address :	8th Flr BDO Towers Valero, Makati City	Date :	December 10, 2024
TIN :	419-980-00003	Mode of Procurement :	Small Value Procurement

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>29th Flr BDO Towers Valero, Paseo De Roxas, Makati City</u>		Delivery Term : <u>15 CD (upon receipt of PO)</u>			
Date of Delivery : <u>Please refer to Delivery Term</u>		Payment Term : <u>15 WD</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pax	Meals for the Conduct of VAW Seminar			
		meal requirement:			
		AM Snacks	17	150.00	2,550.00
		PM Snacks	33	300.00	9,900.00
		Lunch	17	150.00	2,550.00
		date: December 10, 2024			
		*** nothing follows ***			
(Total Amount in Words)					15,000.00

Fifteen Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

MALOU BARRIOS

Signature over Printed Name of Supplier

Very truly yours,

ROBERTO Z. ZOZOBRA DO

Signature over Printed Name of Authorized Official

Date

General Manager/HoPE

Designation

Fund Cluster : **Internally Generated Fund**

Funds Available : ₱4,573,009.71

REMIGIO P. ABAIGAR

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : _____

Date of the ORS/BURS : _____

Amount : _____