



PURCHASE ORDER
PHILIPPINE RETIREMENT AUTHORITY
 29/F BDO Towers Valero, (Formerly Citibank Tower),
 Paseo de Roxas, Makati City

Supplier :	PHILCOPY CORPORATION	P.O. No. :	2024 - 12 - 331
Address :	793 JP Rizal Ave., Poblacion, Makati City	Date :	December 13, 2024
TIN :	000-169-318-000	Mode of Procurement :	<u>Small Value Procurement</u>

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>29th Flr BDO Towers Valero, Paseo De Roxas, Makati City</u>	Delivery Term : 30 WD ^{until Dec 27, 2024} (upon receipt of PO)
Date of Delivery : <u>Please refer to Delivery Term</u>	Payment Term : 15 WD

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	Purchase and delivery of Digital Multifunction Copier with Network Printing	2	360,451.00	720,902.00
		<i>Specifications:</i>			
		<i>PLEASE REFER TO THE ATTACHED TOR AND PROPOSAL</i>			
		<i>***nothing follows***</i>			
					720,902.00

(Total Amount in Words) Seven Hundred Twenty Thousand Nine Hundred Two Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: Very truly yours,

PEDRO NARAG JR **ROBERTO L. ZOZBRADO**

Signature over Printed Name of Supplier Signature over Printed Name of Authorized Official

Date General Manager/HoPE

Designation

Fund Cluster : <u>Internally Generated Fund</u> Funds Available : <u>P 47,358,918.00</u> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit REMEGIO P. ABAIGAR	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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