



PURCHASE ORDER
PHILIPPINE RETIREMENT AUTHORITY
 29/F BDO Towers Valero, (Formerly Citibank Tower),
 Paseo de Roxas, Makati City

Supplier :	1 SYCAMORE FOOD VENTURES INC.	P.O. No. :	2025 - 02 - 050
Address :	GGB Bldg Pascor Drive Brgy. Sto Nino, Paranaque City	Date :	February 21, 2025
TIN :	008-339-718-00000	Mode of Procurement :	Small Value Procurement

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>29th Flr BDO Towers Valero, Paseo De Roxas, Makati City</u>	Delivery Term : <u>5 CD (upon receipt of PO)</u>
Date of Delivery : <u>Please refer to Delivery Term</u>	Payment Term : <u>15 WD</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pax	Meals During Execom Meeting	48	200.00	9,600.00
		Meal requirements:			
		Breakfast:			
		-Preferred Breakfast			
		-6 Hot Chocolate			
		-42 Coffee with Creamer and Sugar			
		48 Breakfast Sandwich with Vegetables (Tuna, Cheese, Chicken, Egg)			
		Delivery requirements:			
		SCHEDULE EVERY MONDAY (8 pax per schedule)			
		- February 24, 2025			
		- March 3, 10, 17, 24 and 31, 2025			
		TIME: 9:00 am			
		LOCATION: PRA Head Office			
		*** nothing follows ***			
					9,600.00

(Total Amount in Words) Nine Thousand Six Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

WENGIE VERAS

ROBERTO L. ZOZOBRADO

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized
 General Manager/HoPE

Date

Designation

Fund Cluster : Internally Generated Fund	ORS/BURS No. : _____
Funds Available : <u>P 11,240,528.00</u>	Date of the ORS/BURS: _____
REMEGIO P. ABAIGAR	Amount : _____
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	