



PURCHASE ORDER
PHILIPPINE RETIREMENT AUTHORITY
 29/F BDO Towers Valero, (Formerly Citibank Tower),
 Paseo de Roxas, Makati City

Supplier :	REGENCIA PRINTING SERVICES	P.O. No. :	2025 - 02 - 058
Address :	375 J. Rizal St., Bry. Namayan, Mandaluyong	Date :	February 26, 2025
TIN :	245-821-996-000	Mode of Procurement : <u>SMALL VALUE PROCUREMENT</u>	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>29th Flr BDO Towers Valero, Paseo De Roxas, Makati City</u>	Delivery Term : 15 CD (upon receipt of PO and/or approval of sample)
Date of Delivery : <u>Please refer to Delivery Term</u>	Payment Term : 15 WD

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	copies	PRA FLYERS	2000	3.75	7,500.00
		<i>specifications:</i>			
		Materials: 85gsm, white paper, high quality multi-purpose paper			
		Size: 16cm x 21cm			
		Print: Two Sides printing			
		Color: Full Color, High Quality			
		*** nothing follows ***			
					7,500.00

(Total Amount in Words) Seven Thousand Five Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: Very truly yours,

ROSEMARIE C. ALEJANDRE	ROBERTO A. ZOZOBRADO
Signature over Printed Name of Supplier	Signature over Printed Name of Authorized Official
	General Manager/HoPE
Date	Designation

<p>Fund Cluster : <u>Internally Generated Fund</u></p> <p>Funds Available : <u>₱ 6,211,752.42</u></p> <p align="center">REMEGIO P. ABALGAR</p> <p align="center">Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit</p>	<p>ORS/BURS No. : _____</p> <p>Date of the ORS/BURS: _____</p> <p>Amount : _____</p>
---	--