

Philippine Retirement Authority

INVITATION TO BID FOR THE PROCUREMENT OF WEBSITE DEVELOPMENT (PHASE II)

1. The **Philippine Retirement Authority**, through the **2021 Corporate Operating Budget under the MOOE** intends to apply the sum of **Three Million Pesos (Php3,000,000.00)** being the ABC to payments under the contract for **Procurement of Website Development (Phase II) with Reference No. PRA – BAC – ITB – 2021 - 003**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Philippine Retirement Authority** now invites bids for the above Procurement Project. Delivery of the Goods is required **150 Working Days upon receipt of Notice to Proceed (NTP)**. Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **Philippine Retirement Authority** and inspect the Bidding Documents at the address given below during **office hours : 7:00AM to 4:00PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **September 9, 2021** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 5,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees through electronic means.

[NOTE: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.]

6. The **Philippine Retirement Authority** will hold a Pre-Bid Conference¹ on **September 17, 2021 at 10:00AM** and/or through video conferencing or webcasting via **CISCO WEBEX**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **12:00NN of September 29, 2021**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **September 29, 2021 at 2:00PM** at the given address below and/or via **CISCO WEBEX**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. **CISCO WEBEX** link to be sent to all the prospective bidders/ representative through email three (3) hours before the scheduled opening of bids.
11. The **Philippine Retirement Authority** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

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13. You may visit the following websites:

For downloading of Bidding Documents: www.pra.gov.ph

September 7, 2021



Atty. MARIA MILAGROS R. LISACA
BAC Chairperson

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.