

PHILIPPINE RETIREMENT AUTHORITY

Office Order No. PRA-ANF-2022-04 - 063  
02 May 2022  
Series of 2022

SUBJECT: DESIGNATION OF ENERGY EFFICIENCY AND CONSERVATION (EEC)  
OFFICER AND EEC FOCAL PERSONS

In the interest of the service and in compliance with RA 11285 also known as Energy Efficiency Act and Inter-Agency Energy Efficiency and Conservation Committee (IAEEC) Resolution No. 05, series of 2020, the following personnel are hereby designated to implement the Energy Efficiency and Conservation Program of this Authority, to wit:

- DM III, Admin & Finance Services Dept. - Energy Efficiency Conservation (EEC) Officer
- Admin. Officer V and All PRA Satellite OICs - EEC Focal Persons

The EEC Officer, shall have the following duties and responsibilities:

1. Prepare, formulate and submit for approval of the General Manager/CEO the design, plan, implementation and monitoring and evaluation scheme for the Energy Efficiency and Conservation Program of this Authority consistent with Government Energy Management Program (GEMP);
2. Facilitate the accomplishment and submission to the Department of Energy the Monthly Electricity and Fuel Reports, and Energy Efficiency and Conservation Projects and Measures Implemented by this Authority; and
3. Facilitate the accomplishment and submission to the Department of Energy of the electricity and fuel consumption reports.

The EEC Focal Persons, shall:

1. Assist the EEC Officer in the Implementation of the GEMP; and
2. Lead in the implementation of the EECP in PRA Head Office and Satellite Offices and provide monthly electricity and fuel consumption reports.

The Administrative and Financial Services shall be responsible for the implementation and circularization of this Order.

For compliance.

ATTY. BIENVENIDO K. CHY  
General Manager/CEO

*[Handwritten signature]*

*UAD - CMA 4/4/22*  
*Procur - 4/1/22*

*PMD - 4/27/22 2:30 PM*  
*IAD 5/4/22 2:10 PM*  
*MA*

*OGM - ANNG for 5/2/22/2:22*  
*Board Sec*  
*Accredite B 5-5-22*  
*Adl of Pmt*  
*CRPD*

*SD*  
*ICM - KAMA*  
*Complan - General for 4/4/22 2:00 PM*  
*Services - Saldan 5/4/22*