



**CHECKLIST OF REQUIREMENTS  
AS AN ACCREDITED RETIREMENT PROJECT / FACILITY  
UNDER SBMA/CDC PROPERTIES  
(RENEWAL)**

Name of Project / Facility: \_\_\_\_\_

Name of Developer: \_\_\_\_\_

- A.  Updated Application Form;
- B.  Updated Information Sheet;
- C.  Authorization Letter for Representative;
- D.  Latest Mayor's Permit and/or updated SBMA Freeport Administration / Clark Development Corporation Certificate of Registration and Tax Exemption;
- E.  Latest Audited Financial Statements;
- F.  Latest Income Tax Return; and

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- G.  Ocular Inspection Report (to be provided by PRA)

Processed/Evaluated by:

Marketing Department

Date Completed: \_\_\_\_\_

Ocular Inspection Date: \_\_\_\_\_