



GUIDELINES FOR SRRV APPLICANTS OUTSIDE OF THE PHILIPPINES

For foreign nationals who wish to come to the Philippines for the purpose of filing their SRRV applications, please follow the guidelines below.

- I. All SRRV applicants must be in the Philippines for PRA to process the SRRV application.
- II. An SRRV applicant without a valid and existing visa to the Philippines must secure a Temporary Visitor's Visa (9A) from the Philippine Embassy/Consulate. However, only those with an Entry Exemption Document (EED) issued by the Department of Foreign Affairs (DFA) may request for a Temporary Visitor's Visa from the Philippine Embassy/Consulate.
- III. An SRRV applicant must request an EED through PRA.
- IV. For PRA to endorse the request for an EED, the qualified SRRV applicant needs to submit the SRRV requirements and necessary fees to PRA.

The following requirements must be scanned and uploaded to <https://bit.ly/srvpreevaluation> for pre-evaluation:

- a. **Signed Request Letter for EED Endorsement**– Indicate the exact/ specific Philippine Embassy/Consulate and address as to where the SRRV applicant will lodge the tourist visa application, in the event that the EED request is granted;
- b. **Accomplished and Signed SRRV Application Form with Photo** -Information must be typewritten and ensure that all information requested are answered;

SRRV Application Form for Principal Applicant - <https://pra.gov.ph/wp-content/uploads/2019/07/Application-Form-Principal-English.pdf>

- c. **Medical Certificate** – Should be secured from any licensed physician/clinic abroad. The medical is valid for 6 months from the date of issuance;


PRA Medical Form - <https://pra.gov.ph/wp-content/uploads/2019/07/Medical-Certificate.pdf>

PHILIPPINE RETIREMENT AUTHORITY

29/F Citibank Tower, Paseo de Roxas, Makati City 1209 Metro Manila, Philippines

Tel. No.: +632.8848.1412- 16 Fax No.: +632.8848.1421

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- d. **Police Clearance** – Should be secured from the country of origin or last residence abroad. The police clearance is valid for 6 months from the date of issuance;
- e. **Bank Certification** - A visa deposit must be sent from any bank abroad to PRA's designated bank. The visa deposit depends on the SRRV option the SRRV applicant has chosen and proof of qualifications.

Below are the basic features of the different SRRV Options:

SRRV CLASSIC – for active / healthy retirees who would opt to use their visa deposit to purchase condominium units or use for long term lease of house and lot. The visa deposit under this scheme are as follows:

US\$ 20,000.00 – without pension

US\$ 10,000.00 – with pension (currently receiving a lifetime pension of at least US\$800.00/month for single applicants or US\$1,000.00/month for applicants with dependents)


SRRV COURTESY – a) for former Filipinos and b) foreign nationals who have served in the Philippines as ambassadors and diplomats. The visa deposit is US\$1,500.00.

SRRV EXPANDED COURTESY - the SRRV Courtesy program was expanded to include other groups of individuals such as honorary consuls, retirees of international organizations and former military officers. Applicants under the SRRV Expanded Courtesy must be currently receiving a lifetime monthly pension of at least US\$1,000 and must remit a visa deposit of US\$1,500.00.

An SRRV applicant may also include his/her dependents (spouse, and children who are below 21 years old and unmarried). If the applicant will include more than two (2) dependents, an additional visa deposit of **US\$15,000.00** for each additional dependent must be remitted under the name of the Principal applicant.

The visa deposit must be remitted from any bank abroad to PRA's designated bank. Kindly see the remittance instruction below:

Step 1: Proceed to applicant's bank abroad that can process a SWIFT/ wire/ telegraphic transfer.

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Step 2: Fill-out the transaction slip using the following bank information:

Bank Name: Development Bank of the Philippines
Swift Address: DBPHPHMM
Bank Address: Makati Ave. cor. Gil Puyat Ave.,
Makati City Philippines, 1200

Intermediary Banks:
JP Morgan Chase Bank NY | Swift Code: CHASUS33
Citibank NA, NY | Swift Code: CITIUS33

Account Name: Philippine Retirement Authority
Address: 29/F Citibank Tower, Paseo de Roxas, Makati City, Philippines, 1200
Account No: 0405-027438-100

Step 3: Indicate the following in the remittance form as Remittance Purpose:

SRRV Deposit of [Name of the SRRV Applicant (as shown on passport)],
Date of Birth, and Passport Number.

Reminders:

- SRRV Applicant must shoulder all bank transfer fees. It is advised to add at least US\$40 to cover bank transfer fees that may be charged by the intermediary banks
- A copy of the remittance transaction slip must also be submitted as supporting document

f. **Passport Bio-page including previous visas in the Philippines;**

g. **Application and Annual Fees**

- a. Application Fee for SRRV Applicant – US\$1,400.00
- b. Annual Fee


Under the SRRV Classic - US\$360.00 (covers applicant and 2 dependents)
US\$100 for each additional dependent in excess of two (2)

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Under the SRRV Courtesy/Expanded Courtesy - US\$10 for each Applicant and dependents

The fees can be paid in cash (USD or Php) through a representative in the Philippines or remitted to PRA's Land Bank Dollar Account. Kindly see the bank details below:

Account Name: Philippine Retirement Authority
Dollar Account (US\$): 0054-0033-58
Bank Name: Land Bank of the Philippines
Branch Name: Buendia Branch
Bank Address: 5 Sen. Gil Puyat Avenue, Makati City, 1200 Philippines
Swift Code: TLBPPHMMXXX

Purpose of Transfer:

-SRRV Application and Annual Fees Payment of (Complete Name of SRRV Applicant as shown on the passport).

-Date of Birth, and-Passport Number.

Please be reminded of bank charges that must be shouldered by the retiree when paying thru telegraphic transfers. The Land Bank of the Philippines has a US\$5.00 bank charge.

Remittance slip should be provided and subject for verification of PRA.

h. Additional Documents for different SRRV Options

a. SRRV Classic with Pension

- *Proof of Lifetime Pension* - at least US\$800.00/month for single applicants or US\$1,000.00/month for married applicants with dependents.

b. SRRV Courtesy (Retired Diplomats—specific high-level positions only who served in the Philippines)


- *Certificate of Employment* indicating position held and duration of employment

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c. SRRV Expanded Courtesy

- *Proof of Qualification under SRRV Expanded Courtesy* (ex. Proof of Military Service, Certificate of Employment from International Organizations recognized by DFA or other documents to be determined by PRA).
- *Proof of Lifetime Pension* – must be currently receiving a lifetime pension of at least US\$1,000.00/month.

i. For joining spouse and children, as dependents, they need to submit and pay the following:

- Signed Request Letter for EED Endorsement;
- Accomplished and signed SRRV Application Form with Photo;

SRRV Application Form for Dependent Applicant <https://pra.gov.ph/wp-content/uploads/2019/07/Application-Form-for-Dependent-English.pdf>

- PRA Medical Certificate;
- Police Clearance for Spouse, and for children who are 18 years old and above;
- Proof of Relationship (ex. Marriage Certificate for the spouse and Birth Certificate for the child);
- Passport Copy with previous visas in the Philippines, if applicable;
- Application Fee of US\$300.00 for each joining dependent.

V. All documents issued abroad must be translated in English, if issued in another language, and must be authenticated by the Philippine Embassy or apostilled by the issuing country's Competent Authority, whichever is applicable, prior to the actual filing / submission of the SRRV application at the PRA Office.

However, for purposes of securing an EED, SRRV Application documentary requirements which have not been apostilled/authenticated may be accepted.

VI. If PRA finds that documents are complete and in order, PRA will endorse the EED request of the SRRV applicant to the Department of Tourism (DOT) which will in turn endorse the same to the Department of Foreign Affairs (DFA).


VII. The SRRV applicant will be given an EED Reference Number to monitor the status of his/her EED request. Applicant will be given an instruction for the next step once the request has been approved

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and transmitted to the concerned Philippine Embassy/Consular Office, Philippine Bureau of Immigration and DOT/PRA.

- VIII. SRRV applicants are advised to finalize their travel itineraries **only** after receipt of the entry exemption documents and visas.
- IX. Before planning or proceeding with the intended trip to the Philippines, the SRRV applicants are kindly advised to check for updates from relevant Philippine Government agencies on entry restrictions and COVID-19 safety protocols being implemented.
- X. SRRV applicants must still comply with the travel rules and restrictions and quarantine procedures set forth by the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-EID) and subject to the maximum capacity of inbound passengers at the port and date of entry;
- XI. SRRV applications may be filed at the PRA Head Office in Makati City or in any of the PRA Satellite Offices in Baguio City, Clark-Angeles City in Pampanga, Cebu City and Davao City.
- If Applicant will file at the PRA Head Office, please be advised that he/she needs to book for an appointment through PRA's Official Facebook Page (facebook.com/PhilippineRetirementVisa) for the submission of the original SRRV application requirements and payment of necessary fees.
- XII. In case the EED request will not be granted, the visa deposit will be refunded to the applicant and repatriated to the source country/bank. The application and annual fees are also refundable; However, the amount of US\$200.00 will be deducted as PRA service/processing fee.
- XIII. For SRRV applicants who will discontinue their application after the EED and/or Temporary Visitor's Visa have been granted, the Application Fee is non-refundable and absolutely forfeited. The Visa Deposit will be repatriated to the source country/bank.
- XIV. For further clarifications, please send email to EED_srrvapplication@pra.gov.ph


ATTY. BIENVENIDO K. CHY
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