REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TOURISM
PHILIPPINE RETIREMENT AUTHORITY

BID BULLETIN No. 001 – 2021

September 23, 2021

Purchase and Delivery of Website Development Phase II

2nd PRE BID CONFERENCE – SEPTEMBER 29, 2021 @ 10:00AM via WEBEX

Amendment to the Technical Specifications and Extension of the Submission of Bids

This Bid Bulletin is issued for the guidance and information of all concerned and shall form an integral part of the Bidding Documents.

Original Date of Submission of Bids	New Date of Submission of Bid
September 29, 2021 till 12NN	October 11, 2021 till 12NN only
Original Date of Opening of Bids	New Date of Opening of Bid
September 29, 2021 at 2:00PM	October 11, 2021 at 2:00PM

Inquiry from Avinnovz:

We would like to clarify the issue on page 55 of the bidding document, term of Reference no. 1. The contractor/ Supplier must be in the business of web development for at least (2) years and developed a **government website** with on-line capabilities or applications.

If this is a private or government contract intended for a government website?

Reply:
The contractor/ Supplier must be in the business of web development for at least (2) years and developed a **private and/or** **government website** with on-line capabilities or applications.

Amendment to the Terms of Reference:

Platform:

1. Compiler:
   a. Visual Studio 2019

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2. Database:
   a. SQL Server 2019

3. Programming Language:
   a. ASP.Net (Webforms – VB.net)
      i.   Datatables.net
      ii. Dropdown Chosen
      iii. Sweet Alert2

   b. MVC (Model-View-Controller)

   c. Bootstrap 5

4. Internet Information Services (IIS): Latest

Amendment:
Improvement on number 3 of D. Terms and Conditions to read;

"3. The contractor/supplier must be able to submit together with the other requirements in the bid documents, a prototype – layout of the system capable of presenting actual demonstration of the following transactions;

   a. Online application for SRRV;
   b. Appointment system;
   c. Online payment;
   d. Online transactions;
   e. Any innovations introduced by the contractor/supplier;

Bidders must also submit the following;

   a. Assessment of the existing website of PRA to identify and justify proposals to develop it into a stage III Transactional Web Presence;
   b. Activity work schedule, production/delivery schedule;
   c. Man power requirements;
   d. Methodology and approach to the project;
   e. Team composition
   f. All relevant experience of the firm;
   g. System flow infrastructure
   h. Use Case diagram;
   i. Entity Relationship Diagram (ERD);
   j. Data dictionary;
   k. Must submit graphical user interface of the working prototype of the following
   l. A working prototype must be submitted or presented during the post qualification

Add to Project Requirements and Minimum Specifications:

- Security
- Hosting for 1 Year
- Turn-over related activities

Updated table of offices, departments and divisions that should have a feature or representation in the PRA website, the following pages show updated items that should be represented in the PRA website;

Office Department Division	Feature or Business Process	On-Line Tran-sactions	On-line payment					Out of the Box Ideas
			Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
Office of the General Manager	Message from GM							
	Description/Function							
	Appointment System	Yes						
	FOI Request							
	Data Privacy Act							
	ICRS (Integrated Corp. Reporting System)							
	Feedback and Reply							
	Chatbot	Yes						

Office Department Division	Feature or Business Process	On-Line Tran-sactions	On-line payment					Out of the Box Ideas
			Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
Office of the Deputy General Manager	Message from DGM							
	Description/Function							
	Appointment System	Yes						
	Chatbot	Yes						

Office Department Division	Feature or Business Process	On-Line Tran-sactions	On-line payment					Out of the Box Ideas
			Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
Office of the Board Secretary	Description/Function							
	Appointment System	Yes						
	Chatbot	Yes						
	Downloads: • Board Resolutions • Circulars • Infographics							

Office Department Division	Feature or Business Process	On-Line Tran-sactions	On-line payment					Out of the Box Ideas
			Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
Internal Audit Division	Description/Function							
	Appointment System	Yes						
	Chatbot	Yes						
	Latest Audit Reports							
	Downloads: • Archive Audit Repo • Circulars • Infographics							

Office Department Division	Feature or Business Process	On-Line Tran-sactions	On-line payment					Out of the Box Ideas
			Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
Marketing Department	Message from DM							
	Description/Function							
	Appointment System	Yes						
	Announcements							
	About SRRV • Benefits • Options • Requirements							

Office Department Division	Feature or Business Process	On-Line Transactions	Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	Out of the Box Ideas
	Testimonials from Retirees							
	Contact Us	Yes						
	RADAR Feature	Yes						
	Where to retire in the Philippines	Yes						
	FAQs							
	Feedback and reply	Yes						
	Chatbot	Yes						
Client Relations Division	Description/Function		Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
	Appointment System	Yes	Yes	Yes	Yes	Yes		
	Inquires	Yes						
	SRRV Online Application	Yes						
	Request for LOI	Yes						
	Request for DFA Endorsement	Yes						
	Request for Endorsement for Police Authorities	Yes						
	Marketer Accreditation Online Application	Yes						
	Retirement Facility Online Application	Yes						
	Merchant Partner Online Application	Yes						
	Chatbot	Yes						
	Downloads: • PRA Newsletter • Infographics • Forms							
Advertising and Promotions Division	Description/Function		Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
	Appointment System	Yes						
	Inquiries	Yes						
	Billing Ads	Yes						
	Proof of Publication / Supplement	Yes						
	Proposals	Yes						
	Web Optimization	Yes						
	Chatbot	Yes						
	Downloads: • Infographics • Forms							

Office Department Division	Feature or Business Process	On-Line Tran-sactions	On-line payment					Out of the Box Ideas
Resident Retiree Servicing Department	Message from DM		Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
	Description/Function							
	Appointment System	Yes						
	FAQs							
	Feedback and reply	Yes						
	Chatbot	Yes						

	Description/Function		Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
Processing Division	Appointment System	Yes						
	Features / Announcements							
	SRRV Online Tracking	Yes						
	Discontinuance of SRRV Application	Yes						
	Marketer's Fees	Yes						
	Online Oath Taking • Appointment • Online Oath (Live) • Online Oath (recorded)	Yes						
	Chatbot	Yes						
	Downloads: • Infographics • Forms							
Servicing Division	Description/Function		Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
	Appointment System	Yes						
	Features / Announcements	Yes	Yes	Yes	Yes	Yes		
	ID Services • ID Renewal • ID Replacement	Yes						
	Servicing Requests • Re-Stamping • Subrogation • Request Change of Enrollment Scheme • Request for Certifications • Cancellation	Yes						
	Request for Assistance • DOLE-AEP • LTO-Driver's License • BIR-TIN • PhilHealth • LGU-OSCA – Senior Citizen Card	Yes						
	Financial Related Requests • Conversion of Deposit (Investment) • Transfer of Deposit • Withdrawal of Interest • Withdrawal of Excess Deposit • Discontinuance (Refund) • Request for Re-Deposit • Additional deposit (for inclusion) • Payment of Annual Fee • Payment of Visitorial Fee	Yes						

	• Payment of Harmonization Fee • Maturity Instruction						
	Chatbot	Yes					
	Downloads: • Infographics • Circulars • Forms						

Office	Feature		Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others
PRA Satellite Offices Baguio Clark-Subic Cebu Davao	Description/Function		Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others
	Appointment System	Yes	No	No	No	No	
	Features / Announcements						

Office Department Division	Feature or Business Process	On-Line Tran-sactions	On-line payment					Out of the Box Ideas
Admin. and Finance Management Department	Message from DM		Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
	Description/Function							
	PRA Org Chart							
	Appointment System	Yes						
	Chatbot	Yes						
Admin. Support Division	Message from DM		Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
	Description/Function							
	Appointment System	Yes						
	Compliance to Good Governance Conditions • Posting of Systems of Rating and Ranking • Posting of Agency Review and Compliance • Procedure of SALN • APCI Submission • App Non-CSE Submission	Yes						
	Careers • Vacancy • Hired • Retired/No longer	Yes						

	connected							
	GAD Page	Yes						
	FAQs							
	PRAEA Newsletter							
	Intranet for PRA Personnel • Personnel matters • Internal Memos and Circular • Payroll and other financial concerns	Yes						
	Feedback and reply	Yes						
	Chatbot	Yes						
	Downloads: • PRAEA Newsletter • Infographics • Forms							

Procurement Division	Description/Function		Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
	Appointment System	Yes						
	Inquiries	Yes						
	Invitation to Bid	Yes						
	Request for Quotation	Yes	Yes	Yes	Yes	Yes		
	Request for Expression of Interest	Yes						
	Invitation for Negotiated Procurement	Yes						
	Bid Supplement	Yes						
	Bid Documents (Payment of Bid Docs)	Yes						
	Awarded Contract on Public Bidding							
	Awarded Contract Small Value / Shopping							
	Compliance to Good Governance Conditions • PhilGEPS Posting • Indicative FY 2020 APP non-CSE Submission • FY 2020 APP-CSE Submission							
	Chatbot	Yes						
	Downloads: • Infographics • Forms							

Financial Management Division	Description/Function		Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
	Appointment System	Yes						
	Inquiries	Yes						
	Bank Accreditation Online Application	Yes	Yes	Yes	Yes	Yes		
	Issuance of Bank Certificate or Proof of remittance	Yes						
	Upload CSV files from Accredited Bank	Yes						
	Posting of Bank Rates	Yes						

	Feature or Business Process	On-Line Transactions	On-line payment	Out of the Box Ideas
	Compliance to Good Governance Conditions • Sustained Compliance with Audit Findings	Yes		

	Billing and Collection
	• SRR Visa
	  ○ Annual Fee
	  ○ Visitorial Fee
	  ○ Harmonization Fee
	• Accredited Banks
	  ○ Verify actual receipts with the bank
	  ○ Follow-Up Official Receipts
	  ○ Advice FMD of direct deposits / transfers to PRA account
		Yes		

	Releasing of Checks
	• Marketers Fees
	• Suppliers
	  ○ Check pickup
	  ○ Submission of requirements
	  ○ Other concerns
		Yes		

	Chatbot	Yes		
	Downloads: • Annual Reports • Infographics • Forms			

Office Department Division	Feature or Business Process	On-Line Tran-sactions	On-line payment					Out of the Box Ideas
Management Services Department	Message from DM		Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
	Description/Function							
	Appointment System	Yes						
	Feedback and reply	Yes	No	No	No	No		
Interim Legal Services Unit	Description/Function		Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
	Appointment System	Yes						
	Interpol Police (Interpol) Clearance • Request • Release							
	Downloads: • Infographics • Forms							
Information and Communications Division	Description/Function		Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
	Appointment System	Yes						
	Compliance to Good Governance Conditions							
	Downloads:							

			Over the counter	Online banking	Debit or Credit Card	Other pay Platform	Others	
	• Infographics • Forms							
Corporate Planning Division	Description/Function							
	Appointment System	Yes						
	Inquiries	Yes						
	Citizens Charter							
	Compliance to Good Governance Conditions • Transparency Seal • ISO-QMS Requirements • Freedom of Information (FOI Compliance)	Yes						
	Surveys	Yes						
	Latest Statistics	Yes						
	Chatbot	Yes						
	Downloads: • Infographics • Forms • Stats Archive							

Prepared by:

REMUS ERLAN S. PALMOS
ITO III

Noted by:

JOHN OLIVER Q. SANOTA
Division Chief III – PMD/Head, BAC Secretariat

Atty. MARIA MILAGROS R. LISACA
BAC, Chairperson