

# PURCHASE REQUEST

## Philippine Retirement Authority

29/f CitiBank Tower Paseo de Roxas Makati City

(Agency)

Department RRSD  
Section PRA CSO

PR No.: 06-18-028 Date: 1-Jun-29, 2018  
SAI No.: \_\_\_\_\_ Date: \_\_\_\_\_  
ALOBS No.: \_\_\_\_\_ Date: \_\_\_\_\_

Quantity	Unit of Issue	Items Description	Stock No.	Estimated Unit Cost	Estimated Cost
1	lot	<p><b>FOR THE 2018 PRA CEBU SATELLITE OFFICE ANNIVERSARY CELEBRATION FOR RETIREE-MEMBERS, MARKETERS &amp; PARTNERS</b></p> <p><b>EVENTS COORDINATION &amp; SERVICE PACKAGE</b></p> <p>INCLUSION:</p> <ul style="list-style-type: none"> <li>Buffet Food &amp; Drinks with venue for 150 pax</li> <li>Photo Wall</li> <li>Photo Coverage - Soft Copy only</li> <li>Venue &amp; Physical Arrangemet / Backdrop</li> <li>Live Entertainment - Live Band</li> <li>Dance Instructors</li> <li>Token, Giveaways &amp; Raffle Prizes</li> <li>Hosting &amp; Program Management</li> <li>Lights &amp; Sounds</li> <li>Tribal Dancers/Cultural Dancers</li> <li>Mobile Bar</li> <li>Overall Event Consulting Services</li> </ul> <p><b>*nothing follows*</b></p>			PhP350,000.00
<b>TOTAL</b>					<b>350,000.00</b>

Purpose : PRA 33rd Anniversary Celebration on 03 August 2018

Signature:		Approved by:	
Printed Name:	<b>ELMA A. CORBETA</b>		<b>ATTY. BIENVENIDO KO CHY</b>