

PHILIPPINE RETIREMENT AUTHORITY

INVITATION TO BID FOR THE PROCUREMENT OF 1 LOT PURCHASE, DELIVERY AND INSTALLATION OF OFFICE WORKSTATION

1. The **Philippine Retirement Authority**, through the 2018 Corporate Operating Budget under the CAPEX intends to apply the sum of **One Million Six Hundred Twenty Thousand Pesos (PHP 1,620,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of 1 Lot Purchase, Delivery and Installation of Office Workstation**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Philippine Retirement Authority** now invites bids for the **Procurement of 1 Lot Purchase, Delivery and Installation of Office Wrkstation**. Delivery of the Goods is required **sixty (60) days upon receipt/issuance of Notice to Proceed**. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from Philippine Retirement Authority and inspect the Bidding Documents at the address given below during **8:00 AM to 5:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 22, 2018** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 5,000.00**. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
6. The Philippine Retirement Authority will hold a Pre-Bid Conference on **October 29, 2018 at 10:00 AM** at PRA Briefing Room, 29th Flr Citibank Tower, Paseo De Roxas, Makati City, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat at the address below on or before **November 12, 2018 at 12:00 NN**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **November 12, 2018 at 2:00 PM** at 29th Flr Citibank Tower, Paseo De Roxas, Makati City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The Philippine Retirement Authority reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

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ATTY. MARIA MILAGROS R. LISACA
BAC Chairperson