

**Philippine Retirement Authority
Information Inventory**

agency_abbrv	agency_name	title	description	file_format	online_publication	location_or_url	disclosure	original_data_owner	data_maintainer	date_released	frequency_of_update
Agency abbreviation	Name of agency (spelled out)	Title of the information	Description of the information	CSV, XLS, SHP, KML, TXT, PDF, DOC, etc.	Yes/No	Location of published information or URL for direct download	Whether the information is either of the following: - public : info can be disclosed for public consumption regardless of identity - exception : info is under the Exceptions List - internal : info only for agency consumption - with fee : info can be disclosed but with corresponding charges based on the agency's mandate/policies/business model - limited : info, upon verification of the requesting party's identity, can only be disclosed to	Agency or office who originally owns the information	Unit responsible for the information	The date when the information was initially released (YYYY-MM-DD)	Daily, Annually, Biannually, Quarterly, Monthly
PRA	Philippine Retirement Authority	Citizen's Charter	Identifies the various frontline services of the agencies which includes the procedures on how to obtain a particular service; the person/s responsible for each step; the maximum time to conclude the process; the document/s to be presented by the customer, if necessary; the amount of fees, if necessary; and the procedure for filing complaints.	PDF	Yes	https://pra.gov.ph/citizen-charter/	Public	PRA	Administrative Services Division ICTD		every three years or as the need arises
PRA	Philippine Retirement Authority	PRA QMS Manual and procedures	Includes Quality Manual and QMS procedues which describe PRA's quality management system and the controls to ensure its continual improvement.	PDF	Yes	https://pra.gov.ph/wp-content/uploads/2018/11/QMS-MANUAL.pdf https://pra.gov.ph/wp-content/uploads/2018/11/QMS-	Public	PRA	QMS Core Team	2018/10/1	Annually or as the need arises
PRA	Philippine Retirement Authority	Charter Statement	Provides PRA's mandate, legal bases, Mission, vision, core values and Directory of key officials	PDF	Yes	https://pra.gov.ph/mandate-vision-and-mision/	Public	PRA	Administrative Services Division ICTD		As the need arises
PRA	Philippine Retirement Authority	FOI Manual	Promulgates to prescribe guidelines and procedures to access information in the DOF pursuant to EO No. 2, s. 2016.	PDF	Yes	https://pra.gov.ph/wp-content/uploads/2018/10/b.-PRA-FOI-Manual.pdf	Public	DOF	Corplan	1905/7/9	As the need arises

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PRA	Philippine Retirement Authority	Audited Financial Statements	COA audited financial statements for the year ended	PDF	Yes	https://pra.gov.ph/wp-content/uploads/2018/09/i.-Annual-Audit-Report-CY-2017.pdf	Public	PRA	Finance	2015 - 2017	Annually
PRA	Philippine Retirement Authority	Annual Report	Report of Targets and Accomplishment, activities conducted, FS, etc, for the year ended.	PDF	Yes	https://pra.gov.ph/assets/transparency-seal/2016%20Annual%20Report%20Edited%20(7-17).pdf	Public	PRA	Corplan	2015 - 2017	Annually
PRA	Philippine Retirement Authority	SRRV Products	Information about the Visa options of PRA, qualifications and requirements.	DOC	No	https://pra.gov.ph/srv/#options https://pra.gov.ph/wp-content/uploads/2018/03/SRRV-Info-Guide-04.14.15.pdf	Internal	DOF	Marketing	2018	As the need arises