

PHILIPPINE RETIREMENT AUTHORITY  
Indicative Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
									Total	MOOE	CO	
1	<b>ISSUANCE OF ID CARDS and VISA STICKERS OF RETIREES</b>											
1.a	PVC card	PD, SD	Direct contracting	March, June and Sept 2018	x	March, June and Sept 2018	x	Corporate Funds	583,440.00	583,440.00		58,344 pcs PVC blank card (processing - 8,344 pcs, servicing - 50,000 pcs)
1.b	Data card ribbon -	PD, SD	Direct contracting	March and June 2018	x	March and June 2018	x	Corporate Funds	1,952,487.00	1,952,487.00		197 pcs
1.c	Signature panel sticker	PD, SD	SVP	March 2018	x	March 2018	x	Corporate Funds	77,532.00	77,532.00		77,532 pcs
	<b>ISSUANCE OF SRRV/ORIENTATION OF RETIREE MEMBERS</b>											
1.d	Certificate holder/frame	PD	SVP	March 2018	x	March 2018	x	Corporate Funds	379,200.00	379,200.00		3,792 pcs
1.e	Photo paper	PD	SVP	March 2018	x	March 2018	x	Corporate Funds	112,860.00	112,860.00		684 pcs
1.f	Photopaper/Birthday Cards with envelope	SD	SVP	March 2018	x	March 2018	x	Corporate Funds	50,000.00	50,000.00		5,000 pcs.
2	<b>MARKETING PROGRAM</b>											
	Advertisement (Local and International)											
2.a.1	Newspaper/Broadsheets	APD	Media Services	Various dates	x	Various dates	x	Corporate Funds	13,000,000.00	13,000,000.00		19 issues
2.a.2	Magazines			Various dates	x	Various dates	x	Corporate Funds	20,000,000.00	20,000,000.00		25 issues
2.a.3	Map/Yearbooks			Various dates	x	Various dates	x	Corporate Funds	1,000,000.00	1,000,000.00		6 issues
2.a.4	Foreign Chambers/Journals/Directories			Various dates	x	Various dates	x	Corporate Funds	1,000,000.00	1,000,000.00		5 issues
2.a.5	Out of Home (billboards, LED Displays, Ambient Media)			Various dates	x	Various dates	x	Corporate Funds	22,000,000.00	22,000,000.00		13 issues
2.a.6	Radio/Television			Various dates	x	Various dates	x	Corporate Funds	3,000,000.00	3,000,000.00		4 issues
2.a.7	Online			Various dates	x	Various dates	x	Corporate Funds	5,000,000.00	5,000,000.00		10 issues
2.a.8	Travelling - Local	APD	SVP	Various dates	x	Various dates	x	Corporate Funds	420,000.00	420,000.00		Plane tickets for 4 pax - pictorials, interview, testimonials
2.a.9		CRPD	SVP	Various dates	x	Various dates	x	Corporate Funds	500,000.00	500,000.00		Plane tickets for 2,3,4,5 pax, local promotional campaign
2.a.10		CRPD	SVP	Various dates	x	Various dates	x	Corporate Funds	360,000.00	360,000.00		Updating, reorientation, ocular inspection, site visit
2.a.11		CRPD	SVP	Various dates	x	Various dates	x	Corporate Funds	640,000.00	640,000.00		Plane ticket - 4 pax, 4 trips for the creation of SO in Palawan & Boracay
2.a.12		CRPD	SVP	Various dates	x	Various dates	x	Corporate Funds	515,000.00	515,000.00		Plane tickets for 2 or 3 pax, salescalls, briefings, meetings and roadshows for stakeholders; familiarization tours for industry stakeholders/enablers and launching Best of RADAR
2.a.13	Travelling - International	CRPD	SVP	Various dates	x	Various dates	x	Corporate Funds	2,729,000.00	2,729,000.00		Plane tickets for for 2,3,4 or 5 pax, international promotional campaign
2.a.14				March and June 2018	x	March and June 2018	x	Corporate Funds	390,000.00	390,000.00		11,000 pcs PRA SRRV Info Guide/Manual and translation in 3 languages
2.a.15				Feb, May, August, Nov 2018	x	Feb, May, August, Nov 2018	x	Corporate Funds	240,000.00	240,000.00		12,000 pcs. PRA newsletter
2.a.16			SVP	Various dates	x	Various dates		Corporate Funds	725,000.00	725,000.00		PRA brochures, including translation in 7 languages (25,000 pcs English, 30,000 pcs, Chinese (mandarin/simplified), 15,000 pcs Japanese & 15,000 pcs Korean, 5000 Dutch, 5000 German) + translation
2.a.17				Mar, May, July, Sept 2018	x	Mar, May, July, Sept 2018	x	Corporate Funds	610,000.00	610,000.00		1/2 page flyers, including translation in 7 languages (20,000 pcs English, 40,000 pcs, Chinese(mandarin/simplified), 20,000 pcs Japanese & 20,000 pcs Korean, 5000Dutch, 5000German) + translation
2.a.18				Various dates	x	Various dates	x	Corporate Funds	400,000.00	400,000.00		200 pcs. Tarpaulins with mechanism (Roll up Banner)
2.a.19	Promotions	APD		May 2018	x	May 2018	x	Corporate Funds	375,000.00	375,000.00		5000 pcs big tote bag Tokens/promotional items for retirees and accredited partners
2.a.20				March and June 2018	x	March and June 2018	x	Corporate Funds	605,000.00	605,000.00		Tokens/promotional items for booth visitors/potential retirees (2,000 pcs Ordinary Ballpen, 5000 Frisbee Fan, 5000 notepad, 2000 ref magnet)
2.a.21			Media Services	april, may & june 2018	x	april, may & june 2018	x	Corporate Funds	1,000,000.00	1,000,000.00		Tokens/promotional items for media partner and stakeholders (1,000 pcs notebook and 1,000 pcs USB, 8GB, 1000 net envelope bag, 3000 tumblers)
2.a.22				may 2018	x	may 2018	x	Corporate Funds	250,000.00	250,000.00		Tokens/promotional items for VIP guests (500 pcs package)
2.a.23				may 2018	x	may 2018	x	Corporate Funds	350,000.00	350,000.00		Tokens for participants in PRA activities (1,000 pcs Polo Shirts)
2.a.24				may 2018	x	may 2018	x	Corporate Funds	600,000.00	600,000.00		Development/production of PRA Mktg AVP
2.a.25		CRPD	SVP	Nov 2018	x	Nov 2018	x	Corporate Funds	500,000.00	500,000.00		Event Coordinator - Venue and meals Marketer's for 200 pax, entertainment, decorations for the Appreciation and Reward Activity.
2.a.26				May and Oct 2018	x	May and Oct 2018	x	Corporate Funds	180,000.00	180,000.00		180pcs Tokens for attendees to Updating/reorientation for Marketers
3	<b>TRAVELLING ACTIVITIES</b>											
3.a.1	Quality Management System	CorplanD	SVP	Jan, April & May 2018	x	Jan, April & May 2018	x	Corporate Funds	160,000.00	160,000.00		Plane ticket for 8 pax from HO to Cebu and Davao, for conducting required activities related to ISO certification
3.a.2	Quality Management System	CorplanD	SVP	Jan, June, July 2018	x	Jan, June, July 2018	x	Corporate Funds	80,000.00	80,000.00		Plane ticket for 4pax for ISO 9001:2008 and 2015 3rd Party Certification Audit of SO
3.a.3	Quality Management System	CorplanD	SVP	Feb, March 2018	x	Feb, March 2018	x	Corporate Funds	80,000.00	80,000.00		Plane ticket for 4pax for Workplace Improvement Team (5S)

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3.a.4	Strategic Planning	CorplanD	SVP	April 2018	x	April 2018	x	Corporate Funds	40,000.00	40,000.00		Plane ticket for two pax from Cebu and Davao for the Strategic Planning from SO
3.a.5	Annual Operations Planning	CorplanD	SVP	Feb, April, July 2018	x	Feb, April, July 2018	x	Corporate Funds	200,000.00	200,000.00		Plane ticket for various activities - Target Setting, Oplan, Budget Preparation, cascading of 2019 targets and COB
3.a.6	Corporate Performance Management	CorplanD	SVP	June 2018	x	June 2018	x	Corporate Funds	40,000.00	40,000.00		Plane ticket for two pax from Cebu and Davao for the Performance Review and Monitoring activities
3.a.7	Special Audit	IAD	SVP	3rd qtr 2018	x	3rd qtr 2018	x	Corporate Funds	80,000.00	80,000.00		Plane ticket for 4 pax for conducting special audit
3.a.8	Revenue Generation (Ocular Inspection)	SD	SVP	Nov 2018	x	Nov 2018	x	Corporate Funds	534,000.00	534,000.00		travelling and advertising expenses
3.a.9	Anniversary celebration - Satellite Offices	Davao & Cebu SO	SVP	July, 2018	x	July, 2018	x	Corporate Funds	400,000.00	400,000.00		Plane tickets for 10 pax
3.a.10	Yuletide celebration - Satellite Offices	Davao & Cebu SO	SVP	Dec, 2018	x	Dec, 2018	x	Corporate Funds	400,000.00	400,000.00		Plane tickets for 10 pax
3.a.11	Anniversary celebration - Head Office	Cebu SO	SVP	July, 2018	x	July, 2018	x	Corporate Funds	40,000.00	40,000.00		Plane tickets for 2 pax from Cebu
3.a.12	Yuletide celebration - Head Office	Cebu SO	SVP	Dec, 2018	x	Dec, 2018	x	Corporate Funds	26,000.00	26,000.00		Plane tickets for 2 pax from Cebu
3.a.13	Meetings with LGU	Baguio SO	SVP	Various dates	x	Various dates	x	Corporate Funds	78,000.00	78,000.00		Plane tickets for 6 pax
3.a.14	Training activities	ASD	SVP	Various dates	x	Various dates	x	Corporate Funds	680,000.00	680,000.00		Plane tickets for PRA officers -seminars
3.a.15	BAC activities	ProcDiv	SVP	Various dates	x	Various dates	x	Corporate Funds	1,200,000.00	1,200,000.00		Plane tickets - conduct of post qualifications and other related activity
<b>4</b>	<b>PROCUREMENT OF SUPPLIES AND MATERIALS</b>											
4.a.1	Various office supplies and materials	ASD	Agency to Agency/SVP	Various dates	x	Various dates	x	Corporate Funds	5,200,000.00	5,200,000.00		For daily operations of all the Departments/OGM/ODGM/Satellite Offices
<b>5</b>	<b>TELECOMMUNICATIONS</b>											
5.a.1	Mobile phone	ASD	Direct Contracting	1st Qtr 2018	x	1st Qtr 2018	x	Corporate Funds	43,200.00	43,200.00		Mobile phone for OBS and Procurement Division
5.a.2	Telephone lines	Baguio SO, Clark-Subic SO, Cebu SO	Direct Contracting	1st Qtr 2018	x	1st Qtr 2018	x	Corporate Funds	36,000.00	36,000.00		Landline with internet service
<b>6</b>	<b>ADVERTISEMENT</b>											
6.a.1	Recruitment of personnel	ASD	Media Services	April 2018	x	April 2018	x	Corporate Funds	120,000.00	120,000.00		Ad placement in newspapers, online posting of job vacancy & ITB for renovation
<b>7</b>	<b>PROMOTIONAL SUPPLIES</b>											
7.a.1	Customer Satisfaction Survey	CorplanD	SVP	April 2018	x	April 2018	x	Corporate Funds	250,000.00	250,000.00		Tokens for 500 respondents of the survey
7.a.2	PRA Retirement Village Feasibility Study	CorplanD	SVP	August 2018	x	August 2018	x	Corporate Funds	250,000.00	250,000.00		Tokens for 500 respondents of the survey
7.a.3	T-Shirts (Uniform for the Sport Fest)	ASD	SVP	April 2018	x	April 2018	x	Corporate Funds	150,000.00	150,000.00		200 pcs tshirts
7.a.4	Corporate Giveaways	ASD	SVP	1st Qtr & 4th Qtr 2018	x	1st Qtr & 4th Qtr 2018	x	Corporate Funds	670,000.00	670,000.00		200 pcs Polo Shirt & 200 pcs table calendar and 200 pcs survival bag/kit
<b>8</b>	<b>VARIOUS ACTIVITIES FOR THE RETIREES</b>											
8.a.1	Lakbay Saya - Head Office (CORREGIDOR ISLAND)	SD	SVP	April 2018	x	April 2018	x	Corporate Funds	357,000.00	357,000.00		Event Coordinator inclusive of venue, food, drink, tarp, tokens, transpo for 100 pax, t-shirt and expenses for ocular inspection
8.a.2	Health & Wellness activities - Head Office	SD	SVP	Sept 2018	x	Sept 2018	x	Corporate Funds	150,000.00	150,000.00		Venue, Event Coordinator, Bus rental
8.a.3	Anniversary celebration - Head Office	SD	Agency to Agency	July, 2018	x	July, 2018	x	Corporate Funds	880,000.00	880,000.00		Venue inclusive of food and drinks for 550 pax
		SD	SVP	July, 2018	x	July, 2018	x	Corporate Funds	502,500.00	502,500.00		Prizes, tokens, trophies/plaques, invitations, banners/tarpaulins for the anniversary celebration, entertainment
8.a.4	Eco-Tourism and Pro-Environmental Activity (Tree Planting)	SD	SVP	May 2018	x	May 2018	x	Corporate Funds	454,000.00	454,000.00		t-shirts, gloves, cap/umbrellas, towels, seedlings, bus rental, meals
8.a.5	Anniversary celebration - Satellite Offices	Baguio, Clark-Subic, Cebu & Davao SOs	SVP	July, 2018	x	July, 2018	x	Corporate Funds	1,550,000.00	1,550,000.00		Event Coord -Venue with food and drinks; photo souvenir package; video shoot; physical arrangement, entertainment,tokens/gifts/raffle prizes
8.a.6	Yuletide celebration - Head Office	SD	Agency to Agency	Dec, 2018	x	Dec, 2018	x	Corporate Funds	800,000.00	800,000.00		Venue inclusive of food and drinks for 500 pax
		SD	SVP	Dec, 2018	x	Dec, 2018	x	Corporate Funds	450,000.00	450,000.00		Prizes, raffles, tokens, banners/tarpaulins for the anniversary celebration, entertainment
8.a.7	Yuletide celebration - Satellite Offices	Baguio, Clark-Subic, Cebu & Davao SOs	SVP	Dec, 2018	x	Dec, 2018	x	Corporate Funds	1,550,000.00	1,550,000.00		Event Coord-Venue with food and drinks; photo souvenir package; video shoot; physical arrangement, entertainment,tokens/gifts/raffle prizes
8.a.8	Phil Retirement Industry Expo - Central Luzon	ClarkSubic	SVP	may 2018	x	may 2018	x	Corporate Funds	350,000.00	350,000.00		Event Coord-venue, food, token, entertainment, raffle, tent rental, photo souvenir, physical arrangement with light & sound, video coverage
8.a.9	Drinking Water	ASD	SVP	April 2018	x	April 2018	x	Corporate Funds	75,000.00	75,000.00		Supply and delivery of drinking water
<b>9</b>	<b>VARIOUS RENTALS</b>											
9.a.1	Rental of off-site storage	ASD	SVP	April 2018	x	April 2018	x	Corporate Funds	250,000.00	250,000.00		12 months rental period
9.a.2	Rental of Venue for the Team Building	ASD	SVP	April 2018	x	April 2018	x	Corporate Funds	495,000.00	495,000.00		venue inclusive of food and drinks
9.a.3	Rental of Bus (Team Building)	ASD	SVP	April 2018	x	April 2018	x	Corporate Funds	100,000.00	100,000.00		2 units
9.a.4	Rental of Bus (Sports Fest)	ASD	SVP	April 2018	x	April 2018	x	Corporate Funds	50,000.00	50,000.00		1 unit
9.a.5	Rental of Venue for the Sportsfest	ASD	SVP	April 2018	x	April 2018	x	Corporate Funds	20,000.00	20,000.00		

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9.a.6	Venue for the training/workshop for ISO Transition	CorplanD	SVP	Feb to May 2018	x	Feb to May 2018	x	Corporate Funds	512,000.00	512,000.00		4 venues (4 training) with food, drinks within metro manila
9.a.7	Venue for the Strategic Planning & Roadmap	CorplanD	SVP	April 2018	x	April 2018	x	Corporate Funds	180,000.00	180,000.00		venue with food and accomodation
9.a.8	Rental of Bus for Strategic Planning	CorplanD	SVP	April 2018	x	April 2018	x	Corporate Funds	75,000.00	75,000.00		2 units bus
	Marketing Roadshow, Ocular Inspection, Fam Tour, Meetings, Site Visit											
9.a.9	Vehicle Rental	CRPD	SVP	Jun, Jul, August 2018	x	Jun, Jul, August 2018	x	Corporate Funds	120,000.00	120,000.00		8 vehicles
9.a.10	Vehicle Rental	CRPD	SVP	April & July 2018	x	April & July 2018	x	Corporate Funds	65,000.00	65,000.00		4 vehicles
9.a.11	Car Rental	APD	SVP	Mar & July 2018	x	Mar & July 2018	x	Corporate Funds	30,000.00	30,000.00		2 vehicles - traspo for talents/crew
10	<b>HIRING OF CONSULTANTS</b>											
10.a.1	Customer Satisfaction Survey	CorplanD	SVP	Mar2018	x	Mar2018	x	Corporate Funds	800,000.00	800,000.00		Consultancy service for the conduct of the annual survey
11	<b>PRINTING &amp; BINDING</b>											
11.a.1	Printing of 2017 Annual Report	CorplanD	SVP	June 2018	x	June 2018	x	Corporate Funds	225,000.00	225,000.00		150 sets
11.a.2	Binding of Office Orders	ASD	SVP	2nd semester	x	2nd semester	x	Corporate Funds	80,000.00	80,000.00		
12	<b>SUBSCRIPTIONS (Newspaper)</b>	ASD	SVP	April 2018	x	April 2018	x	Corporate Funds	112,000.00	112,000.00		6 broadsheets/newspaper
13	<b>Manpower Agency for JO Employees</b>	ASD	SVP	April 2018	x	April 2018	x	Corporate Funds	12,750,000.00	12,750,000.00		
14	<b>SECURITY SERVICES</b>	ASD	SVP	April 2018	x	April 2018	x	Corporate Funds	500,000.00	500,000.00		Security services station at the 29th floor PRA office
15	<b>COURIER SERVICES</b>	ASD	SVP	April 2018	x	April 2018	x	Corporate Funds	300,000.00	300,000.00		
16	<b>REPAIRS AND MAINTENANCE</b>											
16.a.1	Installation of Ceiling Projector (supply, materials & installation)	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	100,000.00		100,000.00	
16.a.2	Installation of PA System (supply, materials & labor)	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	100,000.00		100,000.00	
16.a.3	Repairs and Maintenance (for Server Room)	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	150,000.00		150,000.00	
16.a.4	IT Equipment (hardware) and Software (upgrade/update) Mainternance	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	500,000.00		500,000.00	
16.a.5	Fumigation of office Space	ASD	SVP	April 2018	x	April 2018	x	Corporate Funds	80,000.00	80,000.00		12 months contract
16.a.6	Flooring and Carpet	ASD	Competitive Bidding	April 2018	x	April 2018	x	Corporate Funds	1,000,000.00	1,000,000.00		1 lot - repair of flooring and installation of carpet
17	<b>GAD PROGRAM</b>	ASD	SVP	Nov2018	x	Nov2018	x	Corporate Funds	209,200.00	209,200.00		Promotional materials/give-aways (umbrella, t-shirt) - 200 pcs each item
18	<b>RENOVATION OF OFFICE BUILDING/LEASEHOLD IMPRVMTS</b>											
18.a.1	Clark/Subic Satellite office	Clark/Subic SO	SVP	3rd qtr 2018	x	3rd qtr 2018	x	Corporate Funds	500,000.00		500,000.00	Design, supply and installation of modular reception counters, workstations and other modular fixtures
18.a.2	Cebu Satellite office	Cebu SO	SVP	4th qtr 2018	x	4th qtr 2018	x	Corporate Funds	200,000.00		200,000.00	Design, supply and installation of modular reception counters, workstations and other modular fixtures
19	<b>PROCUREMENT OF IT SYSTEMS, SOFTWARES &amp; HARDWARES</b>											
	Procurement of IT System											
19.a.1	Biometric Lock (Phase II) - Satellite Offices	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	900,000.00		900,000.00	for Satellite Offices
19.a.2	CCTV System, Cloud - Head Office(Phase I)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	950,000.00		950,000.00	
19.a.3	CCTV System, Cloud - Satellite office (Phase II)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	950,000.00		950,000.00	for Satellite Offices
19.a.4	Voice Network Upgrade and VOIP Expenses (PABX) - Phase II	ICTD	Competitive Bidding	March 2018	x	March 2018	x	Corporate Funds	1,500,000.00		1,500,000.00	
19.a.5	Web Development (Phase II)	ICTD	Competitive Bidding	March 2018	x	March 2018	x	Corporate Funds	3,000,000.00		3,000,000.00	
19.a.6	Cabling - Network Infrastructure	ICTD	Competitive Bidding	April 2018	x	April 2018	x	Corporate Funds	4,000,000.00		4,000,000.00	
20	<b>INTERNET EXPENSES</b>											
20.a.1	Anti Virus (80 users)	ICTD	SVP	Feb 2018	x	Feb 2018	x	Corporate Funds	483,000.00		483,000.00	
20.a.2	Anti Virus (69 users)	ICTD	SVP	July 2018	x	July 2018	x	Corporate Funds	490,000.00		490,000.00	
20.a.3	Anti Virus (90 users)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	630,000.00		630,000.00	
20.a.4	Anti Virus (150 users)	ICTD	Competitive Bidding	March 2018	x	March 2018	x	Corporate Funds	1,050,000.00		1,050,000.00	
20.a.5	Internet Connection (for 100 MBPS) - Head Office	ICTD	Competitive Bidding	July 2018	x	July 2018	x	Corporate Funds	2,040,000.00		2,040,000.00	12 months
20.a.6	Internet Connection - Cebu SO (10 MBPS)	ICTD	SVP	July 2018	x	July 2018	x	Corporate Funds	540,000.00		540,000.00	12 months
20.a.7	Internet Connection - DavaoSO (10 MBPS)	ICTD	SVP	July 2018	x	July 2018	x	Corporate Funds	540,000.00		540,000.00	12 months
20.a.8	Internet Connection - Clark/SUBIC SO (10 MBPS)	ICTD	SVP	July 2018	x	July 2018	x	Corporate Funds	540,000.00		540,000.00	12 months
20.a.9	Internet Connection - Baguio SO (10 MBPS)	ICTD	SVP	July 2018	x	July 2018	x	Corporate Funds	540,000.00		540,000.00	12 months
20.a.10	Email Hosting	ICTD	SVP	July 2018	x	July 2018	x	Corporate Funds	432,000.00		432,000.00	144 users
20.a.11	Domain Hosting (for domain email gov.ph)	ICTD	SVP	July 2018	x	July 2018	x	Corporate Funds	5,000.00		5,000.00	1 year
20.a.12	Web Hosting	ICTD	SVP	July 2018	x	July 2018	x	Corporate Funds	120,000.00		120,000.00	1 year

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21	Procurement of IT software											
21.a.1	Acrobat Package, License	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	100,000.00		100,000.00	
21.a.2	Active Directory (User License)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	600,000.00		600,000.00	
21.a.3	Adobe Creative Suite	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	350,000.00		350,000.00	
21.a.4	Backup Software	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	750,000.00		750,000.00	
21.a.5	Data Recovery Software for Window Server	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	100,000.00		100,000.00	
21.a.6	Disaster Recovery System	ICTD	Competitive Bidding	March 2018	x	March 2018	x	Corporate Funds	1,500,000.00		1,500,000.00	
21.a.7	Email Blasting Software	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	100,000.00		100,000.00	
21.a.8	File Compression Software	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	50,000.00		50,000.00	
21.a.9	Multi Media Recording and Editing Tools	ICTD	SVP	May, 2018	x	May, 2018	x	Corporate Funds	200,000.00		200,000.00	
21.a.10	Firewall (License)	ICTD	SVP	July 2018	x	July 2018	x	Corporate Funds	500,000.00		500,000.00	
21.a.11	MS Office on Premise or Cloud	ICTD	Agency to Agency	March 2018	x	March 2018	x	Corporate Funds	950,000.00		950,000.00	
21.a.12	Networking Monitoring Tools	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	950,000.00		950,000.00	
21.a.13	PDF Editor (License)	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	100,000.00		100,000.00	
21.a.14	QR Code Generator & Scanning Software	ICTD	SVP	July 2018	x	July 2018	x	Corporate Funds	100,000.00		100,000.00	
21.a.15	Queue Management System (with ticketing)	ICTD	SVP	June 2018	x	June 2018	x	Corporate Funds	200,000.00		200,000.00	
21.a.16	SAP Crystal Report Software (License)	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	500,000.00		500,000.00	
21.a.17	Software Converter for File Resizing (License)	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	100,000.00		100,000.00	
21.a.18	Software Language Translator (License)	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	100,000.00		100,000.00	
21.a.19	SQL Server (License)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	150,000.00		150,000.00	
21.a.20	SQL Server Client (License)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	350,000.00		350,000.00	
21.a.21	Visio	ICTD	SVP	June 2018	x	June 2018	x	Corporate Funds	50,000.00		50,000.00	
21.a.22	Visual Studio (Development Tools) - (License)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	200,000.00		200,000.00	
21.a.23	Windows Server (License)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	100,000.00		100,000.00	
21.a.24	Statistical Analysis Software (License)	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	90,000.00		90,000.00	
22	IT Equipment/Supplies											
22.a.1	Battery, backup server	ICTD	SVP	Sept 2018	x	Sept 2018	x	Corporate Funds	200,000.00		200,000.00	2 units
22.a.2	Memory 8GB DDR3 SDRAM (for desktop)	ICTD	SVP	Sept 2018	x	Sept 2018	x	Corporate Funds	240,000.00		240,000.00	20 units
22.a.3	Dot Matrix Printer, 24 pin, 80 columns	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	90,000.00		90,000.00	3 units
22.a.4	External Hard Disk Portable, 4TB	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	180,000.00		180,000.00	12 units
22.a.5	External Hard Disk Portable, 2TB	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	240,000.00		240,000.00	20 units
22.a.6	Digital Signature Tablet	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	84,000.00		84,000.00	7units
22.a.7	Digital Voice Recorder	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	100,000.00		100,000.00	5 units
22.a.8	Drawing Tablet	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	75,000.00		75,000.00	3units
22.a.9	Drone	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	75,000.00		75,000.00	1 unit
22.a.10	File Server	ICTD	Competitive Bidding	March 2018	x	March 2018	x	Corporate Funds	6,000,000.00		6,000,000.00	2 units
22.a.11	Hot Pluggable Disk, Storage for File Server	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	200,000.00		200,000.00	2 units
22.a.12	Inkjet Printers (stand alone)	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	100,000.00		100,000.00	4 units
22.a.13	High-end Inkjet Printer (Network, Continuous Ink)	ICTD	SVP	May 2018	x	May 2018	x	Corporate Funds	520,000.00		520,000.00	13 units - finance - 3, ictd-1, coa-2, legal-2, servicing-1, processing-1, mktg-1, ogm-1, cebu-1
22.a.14	High end, High speed colored Printer (3 tray, envelope size to A3 departmental)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	360,000.00		360,000.00	1unit
22.a.15	Photocopier	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	500,000.00		500,000.00	5 units
22.a.16	ID Printer	ICTD	Competitive Bidding	Sept 2018	x	Sept 2018	x	Corporate Funds	1,000,000.00		1,000,000.00	2 units
22.a.17	Internal Hard Disk, 1TB (spare for desktop)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	50,000.00		50,000.00	5 units
22.a.18	Internal Hard Disk, 1TB (spare for laptop)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	150,000.00		150,000.00	15 units
22.a.19	Network Switch, 48 ports	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	500,000.00		500,000.00	5 units
22.a.20	Portable Computers, desktop	ICTD	Competitive Bidding	March 2018	x	March 2018	x	Corporate Funds	1,050,000.00		1,050,000.00	15 units
22.a.21	Projector (for ceiling mount)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	60,000.00		60,000.00	2units
22.a.22	Mini Projector	ICTD	SVP	May 2018	x	May 2018	x	Corporate Funds	90,000.00		90,000.00	3units
22.a.23	RISO Copier Machine	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	150,000.00		150,000.00	1 unit
22.a.24	Flatbed Scanners, High End (legal size)	ICTD	SVP	June 2018	x	June 2018	x	Corporate Funds	420,000.00		420,000.00	14 units
22.a.25	Middle-end Scanner	ICTD	SVP	May 2018	x	May 2018	x	Corporate Funds	240,000.00		240,000.00	4 units
22.a.26	High End Scanner	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	300,000.00		300,000.00	1 unit
22.a.27	UPS (single)	ICTD	SVP	July 2018	x	July 2018	x	Corporate Funds	200,000.00		200,000.00	20 units
22.a.28	Power Supply (CPU)	ICTD	SVP	June 2018	x	June 2018	x	Corporate Funds	56,000.00		56,000.00	7 units

PHILIPPINE RETIREMENT AUTHORITY  
Indicative Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Project)
									Total	MOOE	CO	
22.a.29	Wireless Router	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	150,000.00		150,000.00	6 units
<b>23 PROCUREMENT OF MOTOR VEHICLES, OFFICE EQPT, F&amp;F &amp; OPPEs</b>												
23.a.1	Passenger Van	ASD	Competitive Bidding	2nd qtr 2018	x	2nd qtr 2018	x	Corporate Funds	6,600,000.00		6,600,000.00	4 units passenger vans - to be used/deployed in the Head Office
23.a.3	Air Conditioning Unit	ICTD	Competitive Bidding	March 2018	x	March 2018	x	Corporate Funds	3,500,000.00		3,500,000.00	for HO
23.a.4	Complete PA System (Seminar Room)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	100,000.00		100,000.00	1 unit
23.a.5	Portable PA System	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	50,000.00		50,000.00	5 units
23.a.6	Speedlite Flash	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	200,000.00		200,000.00	2 units
23.a.7	LED TV, Monitor 55" (Conference/Briefing/Lounge Area)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	300,000.00		300,000.00	3 units
23.a.8	LED TV, Monitor 80" (Seminar Room)	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	250,000.00		250,000.00	1unit
23.a.9	LED TV, Monitor 42"	ClarkSO	SVP	3rd qtr 2018	x	3rd qtr 2018	x	Corporate Funds	35,000.00		35,000.00	1unit
23.a.10	Lateral File Cabinet	PDiv.,SDiv.,OBS., ProcDiv	SVP	2nd qtr 2018	x	2nd qtr 2018	x	Corporate Funds	80,000.00		80,000.00	4 units ( 1 - procdiv, 1-obs,1-processing, 1-servicing)
23.a.11	Mobile Pedestal drawer	PDiv.,SDiv., Corplan,ProcDiv, ICTD	SVP	2nd qtr 2018	x	2nd qtr 2018	x	Corporate Funds	372,000.00		372,000.00	31
23.a.12	Portable Aircon Unit	ICTD	SVP	March2018	x	March2018	x	Corporate Funds	120,000.00		120,000.00	6 units - back up ac for server room
23.a.13	Blinds, Vertical	ASD	SVP	2nd qtr 2018	x	2nd qtr 2018	x	Corporate Funds	400,000.00		400,000.00	1 lot
23.a.14	Visitors Chair	ASD	SVP	2nd qtr 2018	x	2nd qtr 2018	x	Corporate Funds	90,000.00		90,000.00	30 units
23.a.15	Gang Chair, 3-seater, metal chrome	ASD	SVP	2nd qtr 2018	x	2nd qtr 2018	x	Corporate Funds	75,000.00		75,000.00	5 units
23.a.16	Safety Vault with Key and Combination Lock	PDiv.,ASD, ClarkSO	SVP	2nd Qtr 2018	x	2nd Qtr 2018	x	Corporate Funds	200,000.00		200,000.00	3 units
23.a.17	High-End DSLR Camera with Extra Focus Lens and Complete Accessories)	ICTD	SVP	April 2018	x	April 2018	x	Corporate Funds	300,000.00		300,000.00	2 units - marketing
23.a.18	Camera, DSLR	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	675,000.00		675,000.00	9 units - corplan, 4 SO, ictd, ogm, procurement, admin
23.a.19	Video Cam	ICTD	SVP	July 2018	x	July 2018	x	Corporate Funds	50,000.00		50,000.00	1 unit
23.a.20	High-End HD CAMCorder (For Video Purposes)	ICTD	SVP	June 2018	x	June 2018	x	Corporate Funds	150,000.00		150,000.00	1 unit
23.a.21	Tablet	ICTD	SVP	March 2018	x	March 2018	x	Corporate Funds	90,000.00		90,000.00	6 units
23.a.22	Floor Polisher, High Speed	ASD	SVP	2nd Qtr 2018	x	2nd Qtr 2018	x	Corporate Funds	100,000.00		100,000.00	1 unit
23.a.23	Workstations/Office Tables	ASD	SVP	2nd Qtr 2018	x	2nd Qtr 2018	x	Corporate Funds	450,000.00		450,000.00	20 units
23.a.24	Meeting Table (4 seater)	ASD	SVP	2nd Qtr 2018	x	2nd Qtr 2018	x	Corporate Funds	125,000.00		125,000.00	5 units
23.a.25	Office Chairs	ASD	SVP	2nd Qtr 2018	x	2nd Qtr 2018	x	Corporate Funds	300,000.00		300,000.00	60 units
23.a.26	Executive Chair	ASD	SVP	2nd Qtr 2018	x	2nd Qtr 2018	x	Corporate Funds	192,000.00		192,000.00	16 units
23.a.27	Steel Rack/Open Shelves	ASD	SVP	2nd Qtr 2018	x	2nd Qtr 2018	x	Corporate Funds	750,000.00		750,000.00	50 units
<b>TOTAL</b>									<b>172,757,419.00</b>	<b>115,373,419.00</b>	<b>57,384,000.00</b>	

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