

Philippine Retirement Authority Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)	
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
1	ISSUANCE OF ID CARDS and VISA STICKERS OF RETIREES												
1.a	PVC card	PD, SD	Direct Contracting	N/A	N/A	various dates	various dates	Corporate Budget	629,840.00	629,840.00		7,984 pcs PVC card for processing & 55,000 pcs for servicing	
1.b	Data card ribbon (YMCKT-K)	PD, SD	Direct Contracting	N/A	N/A	various dates	various dates	Corporate Budget	266,000.00	266,000.00		26 pcs Data Card Ribbon YMCKT-K (processing - 10 pcs & 16 pcs - servicing)	
1.c	Data card ribbon (YMCKT-KT)	PD, SD	Direct Contracting	N/A	N/A	various dates	various dates	Corporate Budget	1,391,500.00	1,391,500.00		125 pcs -SD, PD	
1.d	Duraguard Laminate	PD, SD	Direct Contracting	N/A	N/A	various dates	various dates	Corporate Budget	565,500.00	565,500.00		125 pcs-SD&PD	
1.e	Signature panel sticker	PD, SD	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	62,000.00	62,000.00		12000 pcs for processing and 50000 pcs for servicing	
1.f	Visa Stickers and Laminates	PD	NP-53.5 Agency-to-Agency	1st Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	1,440,000.00	1,440,000.00		20000 sets of visa and laminates @ php72/set - good for 2 years	
	ISSUANCE OF SRRV/ ORIENTATION OF RETIREE MEMBERS												
1.g	Certificate holder/frame	PD	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	418,220.00	418,220.00		3802 pcs	
1.h	Affirmation of Membership Kit	PD	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	760,400.00	760,400.00		3802 pcs	
2	SERVICING PROGRAM												
2.a	Greeting Cards	SD	NP-53.9 - Small Value Procurement	3rd Qtr 2020	N/A	3rd Qtr 2020	3rd Qtr 2020	Corporate Budget	60,000.00	60,000.00		6000 pcs greeting cards	
3	MARKETING PROGRAM												
	Ad Placement (Local and International)												
3.a.1	Print Media (Newspaper, Magazines)	APD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	8,500,000.00	8,500,000.00		20 ad placements	
3.a.2	Out of Home (billboards,LED Displays, Ambient Media)		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	20,000,000.00	20,000,000.00		30 ad placements	
3.a.3	Radio/Television		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	6,000,000.00	6,000,000.00		3 ad placements	
3.a.4	Digital Advertising		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	18,000,000.00	18,000,000.00		10 ad placements	
3.a.5	Production of Official PRA Materials for TVC's		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	1,000,000.00	1,000,000.00		banners, programmatic	
4.A	TRAVELLING ACTIVITIES												
4.a.1	Travelling - Local	APD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	400,000.00	400,000.00		plane tickets for ads inspection	
			NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	280,000.00	280,000.00		e-tickets- 3 pax - various locations (pictorials, interview, testimonials)	
4.a.2	Travelling - International	APD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	384,772.00	384,772.00		inspection of ad placement in various countries	
4.a.3	Travelling - Local	CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	184,000.00	184,000.00		sales calls, mtng, roadshows, fam tour, potential industry stakeholders, foreign chamber in the establishments of satellite office - 12 targets	
4.a.4		CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	168,000.00	168,000.00		Updating/Reorientation of Marketers in satellite offices	
4.a.5		CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	126,000.00	126,000.00		recognition of RADAR	
4.a.6		CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	252,000.00	252,000.00		site visit/inspection of RF projects/MP instituion - 4 areas	
4.a.7		CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	850,000.00	850,000.00		fam tour incl airfare, transpo, hotel, city tuor etc for PRA Industry Partners	
4.a.8		CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	441,000.00	441,000.00		participation in various activities org by govt & private entities	
4.a.9		Travelling - International	CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	3,302,250.00	3,302,250.00		13 international travel
4.a.10		Publication and Printing of Promotional Materials	APD	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	66,000.00	66,000.00		PRA SRRV Info Guide/Manual (English)
4.a.11				NP-53.9 - Small Value Procurement	2nd to 4th Qtr 2020	N/A	2nd to 4th Qtr 2020	2nd to 4th Qtr 2020	Corporate Budget	198,000.00	198,000.00		PRA newsletter - 3000 per quarter
4.a.12	NP-53.9 - Small Value Procurement			various date	N/A	various date	various date	Corporate Budget	333,000.00	333,000.00		PRA brochures(english, mandarin, chinese simplified, japanese, korean)	
4.a.13	NP-53.9 - Small Value Procurement			various date	N/A	various date	various date	Corporate Budget	224,000.00	224,000.00		PRA whole page Flyers (english, mandarin, chinese simplified, japanese, korean)	
4.a.14	NP-53.9 - Small Value Procurement			Various dates	N/A	Various dates	Various dates	Corporate Budget	140,000.00	140,000.00		roll up banner and special banner,	
4.a.15	NP-53.9 - Small Value Procurement			2nd Qtr 2020	N/A	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	60,000.00	60,000.00		Translation of Ad Materials	
4.a.16	NP-53.9 - Small Value Procurement			1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	2,095,000.00	2,095,000.00		3,000 pcs wooden pen, 2700 pcs cloth fan, 3000 wooden sunglass, face mask, pen)	
4.a.17	NP-53.9 - Small Value Procurement			1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	150,000.00	150,000.00		Kit envelope	
4.a.18			CRPD	NP-53.9 - Small Value Procurement	4th Qtr 2020	N/A	4th Qtr 2020	4th Qtr 2020	Corporate Budget	600,000.00	600,000.00		Event Coordinator - Venue and meals Marketer's Appreciation for 200 pax, entertainment, decorations for the Appreciation and Reward Activity,
4.a.19			NP-53.9 - Small Value Procurement	4th Qtr 2020	N/A	4th Qtr 2020	4th Qtr 2020	Corporate Budget	200,000.00	200,000.00		Tokens for the Marketers Appreciation	

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
4.a.20	Travelling - International	OGM/DGM	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	2,070,000.00	2,070,000.00		participaiton in various international conventions
4.a.21		OGM/DGM	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	2,287,800.00	2,287,800.00		as stated in the PAP's (radar promotions etc)
4.a.22	Travelling - Local	PD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	720,000.00	720,000.00		tickets for quarterly assessment of SO's
4.a.23		FMD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	265,600.00	265,600.00		tickets for semi annual assessment of SO's
4.B	TRAVELLING ACTIVITIES											
4.b.1	Quality Management System	CorplanD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	360,000.00	360,000.00		Maintenance of ISO 9001;2015 Cert
4.b.2	Strategic Planning	CorplanD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	40,000.00	40,000.00		Target Setting / Action Planning
4.b.3	Inter-Agency Coordination with PCTC Interpol	CorplanD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	302,500.00	302,500.00		local and international
4.b.4	Annual Operational Planning	CorplanD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	80,000.00	80,000.00		Org Cascading , Budget Forum, consultation
4.b.5	Corporate Performance Management	CorplanD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	40,000.00	40,000.00		Mid-year performance review
4.b.6	Assessment of Satellite Offices	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	480,000.00	480,000.00		plane ticket for the attendees
4.b.7	Investment & Monitoring	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	240,000.00	240,000.00		plane ticket
4.b.8	Retention Services (Meet & Greet Activity/Reorientation)	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	320,000.00	320,000.00		plane ticket for the attendees
4.b.9	Benchmarking	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	428,640.00	428,640.00		plane ticket for foreign travel
		SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	180,000.00	180,000.00		plane ticket for local travel
4.b.10	Welfare Support Assistance Services	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	280,000.00	280,000.00		tickets for foreign travel
		SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	280,000.00	280,000.00		tickets for local travel
4.b.11	Satellite Office Social Integration Programs	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	80,000.00	80,000.00		airfare tickets for the attendees
4.b.12	Anniversary celebration - Satellite Offices	DSO&CSO	NP-53.9 - Small Value Procurement	July 2020	N/A	July 2020	July 2020	Corporate Budget	400,000.00	400,000.00		Plane tickets for 10 pax each SO (Cebu & Davao) - from HO to SO
4.b.13	Yuletide celebration - Satellite Offices	DSO&CSO	NP-53.9 - Small Value Procurement	December 2020	N/A	December 2020	December 2020	Corporate Budget	400,000.00	400,000.00		Plane tickets for 10 pax each SO (Cebu & Davao) - from HO to SO
4.b.14	Anniversary celebration - Head Office	SD	NP-53.9 - Small Value Procurement	July 2020	N/A	July 2020	July 2020	Corporate Budget	80,000.00	80,000.00		Plane tickets for 2 pax from CSO, DSO
4.b.15	Yuletide celebration - Head Office	SD	NP-53.9 - Small Value Procurement	December 2020	N/A	December 2020	December 2020	Corporate Budget	80,000.00	80,000.00		Plane tickets for 2 pax from CSO, DSO,
4.b.16	Training and travelling expenses	ASD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	600,000.00	600,000.00		Plane tickets for PRA officers/staff(training & other travels)
4.b.17	PMD/BAC activities (Inspection & Post Qualification and others)	PMD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	1,150,000.00	1,150,000.00		local and foreign travel
4.b.18	PMDactivities (Professionalization Program)	PMD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	100,000.00	100,000.00		ticket for meetings/briefings/workshops etc
4.b.19	Travelling Expenses - Local	IAD	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	Corporate Budget	141,000.00	141,000.00		special audit of iad
4.b.20	Conduct of Inspection, Installation of IT Projects	ICTD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	59,600.00	59,600.00		plane tickets for 2 pax
5	PROCUREMENT OF SUPPLIES AND MATERIALS											
5.a.1	Various office supplies and materials	ASD	NP-53.5 Agency-to-Agency	Various dates	N/A	Various dates	Various dates	Corporate Budget	1,735,694.91	1,735,694.91		For daily operations of all the Departments/OGM/ODGM/Satellite Offices
5.a.2	Various office supplies and materials	ASD	Shopping	Various dates	N/A	Various dates	Various dates	Corporate Budget	1,754,710.00	1,754,710.00		For daily operations of all the Departments/OGM/ODGM/Satellite Offices
5.a.3	Various office supplies and materials	ICTD	NP-53.5 Agency-to-Agency	Various dates	N/A	Various dates	Various dates	Corporate Budget	660,412.00	660,412.00		For daily operations of all the Departments/OGM/ODGM/Satellite Offices
5.a.4	Various office supplies and materials	ICTD	Shopping	Various dates	N/A	Various dates	Various dates	Corporate Budget	101,898.00	101,898.00		For daily operations of all the Departments/OGM/ODGM/Satellite Offices
5.a.5	Various office supplies and materials	ICTD	Direct Contracting	Various dates	N/A	Various dates	Various dates	Corporate Budget	1,817,500.00	1,817,500.00		consumables
6	Employees Annual Physical Exam	ASD	NP-53.9 - Small Value Procurement	4th Qtr 2020	N/A	4th Qtr 2020	4th Qtr 2020	Corporate Budget	914,000.00	914,000.00		for regular employees and OTC medicine(vit c)
7	Ad Placement in various Newspapers	ASD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Various dates	N/A	Various dates	Various dates	Corporate Budget	50,000.00	50,000.00		for vacant positions
8	Manpower Agency for JO Personnel	ASD	Competitive Bidding	3rd Qtr 2020	3rd Qtr 2020	3rd Qtr 2020	3rd Qtr 2020	Corporate Budget	28,948,844.86	28,948,844.86		for jo employees
9	PROMOTIONAL SUPPLIES											
9.a.1	Corporate Giveaways (GAD related)	ASD	NP-53.9 - Small Value Procurement	4th Qtr 2020	N/A	4th Qtr 2020	4th Qtr 2020	Corporate Budget	330,000.00	330,000.00		300 pcs umbrella, shirts with collar
9.a.2	Shirts for reorientation	SD	NP-53.9 - Small Value Procurement	2nd Qtr 2020	N/A	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	88,000.00	88,000.00		200 pcs (meet & greet, reorientation) & 50pcs
9.a.3	Shirt for Corregidor, Villa Escudero & Intramuros	SD	NP-53.9 - Small Value Procurement	2nd Qtr 2020	N/A	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	65,000.00	65,000.00		50 pcs each activity
9.a.4	Shirts for Massage Services	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	17,500.00	17,500.00		200 pax
9.a.5	Shirts for Agri - Tourism	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	18,000.00	18,000.00		60 pax - long sleeve shirt
9.a.6	Shirts for social integration	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	144,000.00	144,000.00		360pcs
10	VARIOUS ACTIVITIES FOR THE RETIREES/STAKEHOLDERS											
10.a.1	Familiarization Tour in Corregidor	SD	NP-53.9 - Small Value Procurement	2nd Qtr 2020	N/A	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	175,000.00	175,000.00		Event Coordinator inclusive of venue, food, drink, tarp, entrance fee, tokens, transpo (bus & boat) for 50 pax
10.a.2	Familiarization Tour in Villa Escudero	SD	NP-53.9 - Small Value Procurement	2nd Qtr 2020	N/A	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	175,000.00	175,000.00		Event Coordinator inclusive of venue, food, drink, tarp, entrance fee, tokens, transpo for 50 pax
10.a.3	Tour in Intramuros & National Museum	SD	NP-53.10 Lease of Real Property and Venue	2nd Qtr 2020	N/A	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	115,000.00	115,000.00		event coor inclusive of meals and drinks
10.a.4	Health & Wellness activities	SD	NP-53.9 - Small Value Procurement	2nd Qtr 2020	N/A	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	175,000.00	175,000.00		event coor with venue & meal for massage
			NP-53.9 - Small Value Procurement	2nd Qtr 2020	N/A	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	210,000.00	210,000.00		agri tourism/farm visit - event coord


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10.a.5	Anniversary celebration - Head Office	SD	NP-53.5 Agency-to-Agency	July 2020	N/A	July 2020	July 2020	Corporate Budget	1,600,000.00	1,600,000.00		Venue inclusive of food and drinks for 600 pax, entertainment, tarp, backdrop
		SD	NP-53.9 - Small Value Procurement	July 2020	N/A	July 2020	July 2020	Corporate Budget	931,000.00	931,000.00		Prizes, tokens, trophies/plaques, for the anniversary celebration
10.a.6	Anniversary celebration - Satellite Offices	BSO	NP-53.9 - Small Value Procurement	July 2020	N/A	July 2020	July 2020	Corporate Budget	400,000.00	400,000.00		Event Coor -Venue with food and drinks; photo souvenir package; video shoot; physical arrangement; entertainment;tokens/gifts/raffle prizes
		Clark/Subic SO	NP-53.9 - Small Value Procurement	July 2020	N/A	July 2020	July 2020	Corporate Budget	400,000.00	400,000.00		
		CSO	NP-53.9 - Small Value Procurement	July 2020	N/A	July 2020	July 2020	Corporate Budget	450,000.00	450,000.00		
		DSO	NP-53.9 - Small Value Procurement	July 2020	N/A	July 2020	July 2020	Corporate Budget	400,000.00	400,000.00		
10.a.7	Yuletide celebration - Head Office	SD	NP-53.5 Agency-to-Agency	December 2020	N/A	December 2020	December 2020	Corporate Budget	1,137,000.00	1,137,000.00		Venue inclusive of food and drinks for 600 pax & entertainment, tarp, backdrop
		SD	NP-53.9 - Small Value Procurement	December 2020	N/A	December 2020	December 2020	Corporate Budget	270,000.00	270,000.00		Tokens for the yuletide celebration
10.a.8	Yuletide celebration - Satellite Offices	BSO	NP-53.9 - Small Value Procurement	December 2020	N/A	December 2020	December 2020	Corporate Budget	400,000.00	400,000.00		Event Coor-Venue with food and drinks; photo souvenir package; video shoot; physical arrangement; entertainment;tokens/gifts/raffle prizes
		Clark/Subic SO	NP-53.9 - Small Value Procurement	December 2020	N/A	December 2020	December 2020	Corporate Budget	400,000.00	400,000.00		
		CSO	NP-53.9 - Small Value Procurement	December 2020	N/A	December 2020	December 2020	Corporate Budget	450,000.00	450,000.00		
		DSO	NP-53.9 - Small Value Procurement	December 2020	N/A	December 2020	December 2020	Corporate Budget	400,000.00	400,000.00		
10.a.9	Satellite Office Social Integration Programs	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	776,000.00	776,000.00		Event Coor- venue, food (2 activities per SO)
10.a.10	Publication in Various Newspapers (Delinquent Retirees)	SD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	4th Qtr 2020	N/A	4th Qtr 2020	4th Qtr 2020	Corporate Budget	300,000.00	300,000.00		
10.a.11	Drinking Water	ASD	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	100,000.00	100,000.00		Supply and delivery of drinking water
11	VARIOUS RENTALS											
11.a.1	Rental of off-site storage	ASD	NP-53.9 - Small Value Procurement	2nd Qtr 2020	N/A	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	300,000.00	300,000.00		12 months rental period
11.a.2	Venue for the Strategic Planning	CorplanD	NP-53.10 Lease of Real Property and Venue	3rd Qtr 2020	N/A	3rd Qtr 2020	3rd Qtr 2020	Corporate Budget	210,000.00	210,000.00		venue with food and accomodation
11.a.3	Venue for the Corporate Performance Management	CorplanD	NP-53.10 Lease of Real Property and Venue	3rd Qtr 2020	N/A	3rd Qtr 2020	3rd Qtr 2020	Corporate Budget	140,000.00	140,000.00		mid year review
11.a.4	Venue for Meet & Greet/Reorientation Activities	SD	NP-53.10 Lease of Real Property and Venue	various dates	N/A	various dates	various dates	Corporate Budget	306,800.00	306,800.00		4 schedules
11.a.5	Rental of Airconditioned Bus (50 pax each for 4 activities)	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	180,000.00	180,000.00		tour in intramuros, health & wellness tour and agri tourism, villa escudero
11.a.6	Venue for Board Meeting	OBS	NP-53.10 Lease of Real Property and Venue	various dates	N/A	various dates	various dates	Corporate Budget	500,000.00	500,000.00		and other meetings
11.a.7	Venue for Offsite Trainings	ASD	NP-53.10 Lease of Real Property and Venue	various dates	N/A	various dates	various dates	Corporate Budget	640,000.00	640,000.00		as required
11.a.8	Venue for the QMS related trainings	CorplanD	NP-53.10 Lease of Real Property and Venue	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	420,000.00	420,000.00		venue with food and accomodation - RCA & IQA
11.a.9	Venue for the Management Review	CorplanD	NP-53.10 Lease of Real Property and Venue	3rd Qtr 2020	N/A	3rd Qtr 2020	3rd Qtr 2020	Corporate Budget	70,000.00	70,000.00		venue with food and accomodation
12	HIRING OF CONSULTANTS											
12.a.1	Customer Satisfaction Survey	CorplanD	NP-53.9 - Small Value Procurement	3rd Qtr 2020	3rd Qtr 2020	3rd Qtr 2020	3rd Qtr 2020	Corporate Budget	900,000.00	900,000.00		Consultancy service for the conduct of the annual survey
12.a.2	Research Project for Feasibility Study	CorplanD	Competitive Bidding	1st Qtr 2020	1st Qtr 2020	1st Qtr 2020	1st Qtr 2020	Corporate Budget	6,850,000.00	6,850,000.00		retirement village
12.a.3	Development of 2020-2025 Marketing Strat Plan	CRPD	Competitive Bidding	1st Qtr 2020	1st Qtr 2020	1st Qtr 2020	1st Qtr 2020	Corporate Budget	2,500,000.00	2,500,000.00		
12.a.4	Feasibility Study on acquisition of Office Space/building	CorplanD	Competitive Bidding	3rd Qtr 2020	3rd Qtr 2020	3rd Qtr 2020	3rd Qtr 2020	Corporate Budget	570,000.00	570,000.00		owned bldg
12.a.5	Training Services	ASD	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	Corporate Budget	800,000.00	800,000.00		various trainign - trainors
12.a.6	Conduct of COVID-19 Rapid Screening Test	ASD	NP-53.2 Emergency Cases	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	528,400.00	528,400.00		covid response item
13	PRINTING & BINDING											
13.a.1	Printing of 2019 Annual Report	CorplanD	NP-53.9 - Small Value Procurement	3rd Qtr 2020	3rd Qtr 2020	3rd Qtr 2020	3rd Qtr 2020	Corporate Budget	140,000.00	140,000.00		150 sets
14	SUBSCRIPTIONS (Newspaper)	ASD	NP-53.9 - Small Value Procurement	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	60,000.00	60,000.00		various newspapers
15	SECURITY SERVICES	ASD	NP-53.9 - Small Value Procurement	1st Qtr 2020	1st Qtr 2020	1st Qtr 2020	1st Qtr 2020	Corporate Budget	500,000.00	500,000.00		2 pax security personnel
16	REPAIRS AND MAINTENANCE											
16.a.1	Repairs and Maintenance (for Server Room)	ICTD	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	300,000.00	300,000.00		for repair
16.a.2	IT Equipment (hardware) and Software (upgrade/update) Maintenance	ICTD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	1,000,000.00	1,000,000.00		as the need arises
16.a.3	Biometric Lock (HO and SO)	ICTD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	250,000.00	250,000.00		1 lot
16.a.4	CCTV System, IP Based	ICTD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	550,000.00	550,000.00		Head Office
16.a.5	CCTV System, IP Based (ALL SO)	ICTD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	250,000.00	250,000.00		all SO maintenance
16.a.6	Repairs and Maintenance of Vehicles	ASD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	500,000.00	500,000.00		for existing HO vehicles
16.a.7	Repairs and Maintenance - Office bldg & Fumigation (Pest Control & Misting, Photocatalytic)	ASD	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	1,050,000.00	1,050,000.00		for the whole PRA with fumigation and misting
16.a.8	Repairs and Maintenance of PPE (Furniture & fixtures)	ASD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	1,300,000.00	1,300,000.00		office bldg, equipment & and replacement of wall paper, wall divider, base board and as the need arises projects
16.a.9	Repairs and Maintenance of Vehicles	BSO,CSO, DSO, CSSO	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	600,000.00	600,000.00		150K for each SO
16.a.10	Repairs and Maintenance of PPE	BSO,CSO, DSO, CSSO	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	300,000.00	300,000.00		50K for each SO, 150k for cso - including disinfection and table shield
16.a.11	Fire Extinguisher	ASD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	45,000.00	45,000.00		refill of old units
16.a.12	General Cleaning of Aircon Unit at File Server Room 1	ICTD	NP-53.9 - Small Value Procurement					Corporate Budget	35,000.00	35,000.00		


Philippine Retirement Authority Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
16.a.13	Maintenance of Internet Connction	ICTD	NP-53.9 - Small Value Procurement					Corporate Budget	150,000.00	150,000.00		
17	GAD Related Material	ASD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	22,500.00	22,500.00		citizen charter display and brochures
18	INFORMATION AND COMMUNICATION TECHNOLOGY PROCUREMENT OF IT SYSTEM											
18.a.1	Voice Network Upgrade and VOIP Expenses (PABX)	ICTD	Competitive Bidding	1st Qtr 2020	1st Qtr 2020	1st Qtr 2020	1st Qtr 2020	Corporate Budget	200,000.00		200,000.00	maintenance
18.a.2	Web Development	ICTD	Competitive Bidding	March 2019	April 2019	May 2019	May 2019	Corporate Budget	3,000,000.00		3,000,000.00	Phase II
19	INTERNET EXPENSES											
19.a.1	Anti Virus (125 users)	ICTD	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	625,000.00	625,000.00		1 year - under R&M
19.a.2	Alternate Internet Connection	ICTD	NP-53.9 - Small Value Procurement	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	468,000.00	468,000.00		1 year
19.a.3	Anti Virus (150 users)	ICTD	NP-53.9 - Small Value Procurement	2nd Qtr 2020	N/A	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	750,000.00	750,000.00		1 year
20	Procurement of IT SOFTWARE LICENSE/SUBSCRIPTION											
20.a.1	Acrobat DC Pro Package, License (enterprise, Cloud)	ICTD	NP-53.9 - Small Value Procurement	April 2020	N/A	April 2020	April 2020	Corporate Budget	300,000.00	300,000.00		1 year - renewal, 11 users
20.a.2	Adobe Creative Suite (enterprise, cloud)	ICTD	NP-53.9 - Small Value Procurement	April 2020	N/A	April 2020	April 2020	Corporate Budget	500,000.00	500,000.00		1 year - renewal, 8 users
20.a.3	Backup Software System, Cloud	ICTD	Competitive Bidding	1st Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	1,500,000.00	1,500,000.00		1 year - renewal
20.a.4	Digital Document Management Information System License	ICTD	Direct Contracting	1st Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	250,000.00	250,000.00		1 year - renewal
20.a.5	Disaster Recovery System	ICTD	Competitive Bidding	1st Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	950,000.00	950,000.00		1 year - renewal
20.a.6	Email Blasting Software	ICTD	NP-53.9 - Small Value Procurement	April 2020	N/A	April 2020	April 2020	Corporate Budget	300,000.00	300,000.00		1 year - renewal
20.a.7	Firewall (License)	ICTD	NP-53.9 - Small Value Procurement	March 2020	N/A	March 2020	March 2020	Corporate Budget	750,000.00	750,000.00		1 year - renewal - meraki mx100
20.a.8	Firewall (License) - ASA5525	ICTD	NP-53.9 - Small Value Procurement	March 2020	N/A	March 2020	March 2020	Corporate Budget	600,000.00	600,000.00		server quadrant 29A & 29D
20.a.9	Networking Monitoring Tools	ICTD	NP-53.9 - Small Value Procurement	March 2020	N/A	March 2020	March 2020	Corporate Budget	500,000.00	500,000.00		1 year
20.a.10	QR Code Generator & Scanning Software	ICTD	NP-53.9 - Small Value Procurement	March 2020	N/A	March 2020	March 2020	Corporate Budget	200,000.00	200,000.00		1 year - renewal
20.a.11	Queue Management System (with ticketing)	ICTD	NP-53.9 - Small Value Procurement	March 2020	N/A	March 2020	March 2020	Corporate Budget	200,000.00	200,000.00		1 year - renewal
20.a.12	Power Business Intelligent (Report Analysis)	ICTD	NP-53.9 - Small Value Procurement	1st Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	650,000.00	650,000.00		1 year - renewal
20.a.13	Private Area Network System	ICTD	NP-53.9 - Small Value Procurement	1st Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	900,000.00	900,000.00		repair & maint.
20.a.14	Lex Libris Lcense	ICTD	NP-53.9 - Small Value Procurement	1st Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	50,000.00	50,000.00		annual subscription
20.a.15	Web Hosting	ICTD	NP-53.9 - Small Value Procurement	1st Qtr 2020	1st Qtr 2020	1st Qtr 2020	1st Qtr 2020	Corporate Budget	240,000.00	240,000.00		1 year
20.a.16	File Server MA (Fujitsu Primergy RX2540 M2)	ICTD	NP-53.9 - Small Value Procurement					Corporate Budget	400,000.00	400,000.00		renewal
21	OFFICE EQUIPMENT											
21.a.1	Lateral Drawer	CSO	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	50,000.00		50,000.00	
21.a.2	Safety Vault	PD	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	80,000.00		80,000.00	1 unit
21.a.3	Metal Cabinet, 4 drawers	FMD	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	120,000.00		120,000.00	3 units, vertical
21.a.4	Paper Shredder	OBS	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	20,000.00		20,000.00	1 unit, heavy duty
21.a.5	Disinfection Tent with Automated Misting Machine	ASD	NP-53.2 Emergency Cases	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	210,000.00		210,000.00	covid response item
21.a.6	Virus Killer Air Purifier	CSO	NP-53.2 Emergency Cases	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	36,000.00		36,000.00	emergency reposense item
21.a.7	Intercom Connection with Headset	CSO	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	25,000.00		25,000.00	
22	IT EQUIPMENT											
22.a.1	Hot Plug Disk Disk (Fujitsu HD SAS 2.5 12G 2TB 512n)	ICTD	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	950,000.00		950,000.00	1 unit
22.a.2	Printer Inkjet, High-end (continuous ink, network)	ICTD	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	40,000.00		40,000.00	1 unit
22.a.3	Thermal Camera with Software	ICTD	NP-53.2 Emergency Cases	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	550,000.00		550,000.00	1 lot
22.a.4	Scanner, Mid- Volume	ICTD	NP-53.9 - Small Value Procurement	2nd Qtr 2020	N/A	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	520,000.00		520,000.00	8 units
23	OFFICE FURNITURE											
23.a.1	Supply and Installation of Office Workstation	ASD	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	600,000.00		600,000.00	additional office tables
23.a.2	Establishment of PRA Clinic	ASD	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	650,000.00		650,000.00	wheelchair, stretchers, sphygmomanometer, emergency bed, nebulizer, linens, pillow, hot & cold compress, medicine cabinet, breast feeding section, diaper changing corner with materials, curtains, wallpaper
23.a.3	Installation of Table Shield	CSO	NP-53.2 Emergency Cases	2nd Qtr 2020	N/A	2nd Qtr 2020	2nd Qtr 2020	Corporate Budget	27,000.00		27,000.00	emergency response item
24	OTHER PPE Office Building and Leasehold Improvement											
24.a.1	Cebu Satellite office	Cebu SO	NP-53.9 - Small Value Procurement	1st Qtr 2020	N/A	1st Qtr 2020	1st Qtr 2020	Corporate Budget	650,000.00		650,000.00	Design, supply and installation of modular reception counters, workstations and other modular fixtures
	Total								166,750,881.77	159,022,881.77	7,728,000.00	

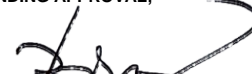
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