

Philippine Retirement Authority Annual Procurement Plan for FY 2019

PRA-BA-APPL-0004
Issue No.0002
Issue Date:December 2019

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
1 ISSUANCE OF ID CARDS and VISA STICKERS OF RETIREES													
1.a	PVC card	PD, SD	Direct Contracting	N/A	N/A	April, July, October 2019	April, July, October 2019	Corporate Budget	590,840.00	590,840.00		14,084 pcs PVC blank card (processing - 9,084 pcs & servicing - 50000 pcs)	
1.b	Data card ribbon	PD, SD	Direct Contracting	N/A	N/A	April & August 2019	April & August 2019	Corporate Budget	2,006,800.00	2,006,800.00		172 pcs Data Card Ribbon YMCKT-K (processing - 52 pcs & 120 pcs - servicing)	
1.c	Signature panel sticker	PD, SD	NP-53.9 - Small Value Procurement	March 2019	N/A	April 2019	April 2019	Corporate Budget	62,532.00	62,532.00		77,532 pcs (processing - 12,532 pcs & servicing - 50,000 pcs)	
ISSUANCE OF SRRV/ ORIENTATION OF RETIREE MEMBERS													
1.d	Certificate holder/frame	PD	NP-53.9 - Small Value Procurement	March 2019	N/A	April 2019	April 2019	Corporate Budget	410,100.00	410,100.00		4,101 pcs	
1.e	Photo paper	PD	NP-53.9 - Small Value Procurement	March 2019	N/A	April 2019	April 2019	Corporate Budget	74,250.00	74,250.00		450 pcs	
1.f	Greeting Cards/Assorted Tokens	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	37,000.00	37,000.00			
2 MARKETING PROGRAM													
Advertisement (Local and International)													
2.a.1	Newspaper/Broadsheets	APD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	2,500,000.00	2,500,000.00		100 ad placements	
2.a.2	Magazines		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	8,500,000.00	8,500,000.00		100 ad placements	
2.a.3	Map/Yearbooks		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	400,000.00	400,000.00		100 ad placements	
2.a.4	Foreign Chambers, Journals/ Directories		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	100,000.00	100,000.00		100 ad placements	
2.a.5	Out of Home (billboards, LED Displays, Ambient Media)		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	31,000,000.00	31,000,000.00		60 ad placements	
2.a.6	Radio/Television		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	5,500,000.00	5,500,000.00		3 ad placements	
2.a.7	Interactive Ads / Digital		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	9,000,000.00	9,000,000.00		9 months duration	
3.A TRAVELLING ACTIVITIES													
3.a.1	Travelling - Local	APD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	450,000.00	450,000.00		inspection of ad placment in local areas	
			NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	240,000.00	240,000.00		e-tickets- 3 pax - various locations (pictorials, interview, testimonials)	
3.a.2	Travelling - International	APD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	450,000.00	450,000.00		inspection of ad placment in various countries	
3.a.3	Travelling - Local	CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	742,400.00	742,400.00		sales calls, mtng, roadshows, fam tour, potential industry stakeholders, foreign chamber in the establishments of satellite office - 12 targets	
3.a.4		CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	160,000.00	160,000.00		marketeers updating & reorientation - 8 targets	
3.a.5		CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	160,000.00	160,000.00		site visit/inspection - 33 targets	
3.a.6		CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	120,000.00	120,000.00		launch of best of RADAR - 2 targets	
3.a.7		CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	1,191,200.00	1,191,200.00		52 local travels	
3.a.8		Travelling - International	CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	3,145,000.00	3,145,000.00		10 international travel
3.a.9		Promotions	APD	NP-53.9 - Small Value Procurement	April & August 2019	N/A	April & August 2019	April & August 2019	Corporate Budget	330,000.00	330,000.00		10,000 pcs PRA SRRV Info Guide/Manual and translation in 3 languages
3.a.10	NP-53.9 - Small Value Procurement			March, June, Sept, Dec2019	N/A	March, June, Sept, Dec2019	March, June, Sept, Dec2019	Corporate Budget	198,000.00	198,000.00		9,000 pcs. PRA newsletter (3 issues, 3000/issue)	
3.a.11	NP-53.9 - Small Value Procurement			July 2019	N/A	July 2019	July 2019	Corporate Budget	143,000.00	143,000.00		accreditation guide 1000 pcs	
3.a.12	NP-53.9 - Small Value Procurement			April & July 2019	N/A	April & July 2019	April & July 2019	Corporate Budget	480,000.00	480,000.00		65,000 pcs PRA brochures(25000-english, 10,000-mandarin, 10000-chines simplified, 10000-japanese, 10000-korean) including translation in 5 languages	
3.a.13	NP-53.9 - Small Value Procurement			April & July 2019	N/A	April & July 2019	April & July 2019	Corporate Budget	300,000.00	300,000.00		80000 pcs PRA 1/2 Page Flyers (40000-english, 10000-mandarin, 10000-chines simplified, 10000-japanese, 10000-korean) including translation in 5 languages	
3.a.14	NP-53.9 - Small Value Procurement			Various dates	N/A	Various dates	Various dates	Corporate Budget	1,198,900.00	1,198,900.00		100 pcs banner with translation, 200pcs roll up banner w/ translation, 20 pcs special banner, 10 pcs sintra board, 20 pcs acrylic frame for poster, 200 pcs cardboard brochure holder, 200 pcs acrylic brochure & flyer holder, 200 pcs accreditation sticker, 10 pcs sticker board PRA logo, PRA ribbon, calling card, brown envelope for kits, folder with inside pocket	
3.a.15	NP-53.9 - Small Value Procurement			June 2019	N/A	June 2019	June 2019	Corporate Budget	135,000.00	135,000.00		6000 pcs.eco bag	
3.a.16	NP-53.9 - Small Value Procurement			March - May 2019	N/A	March - May 2019	March - May 2019	Corporate Budget	1,300,000.00	1,300,000.00		wooden utensils, passport holder,	

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3.a.17			NP-53.9 - Small Value Procurement	March - May 2019	N/A	March - May 2019	March - May 2019	Corporate Budget	800,000.00	800,000.00		ordinary pen, leather tag, hand fan
3.a.18			NP-53.9 - Small Value Procurement	April 2019	N/A	April 2019	April 2019	Corporate Budget	400,000.00	400,000.00		Tokens for participants in PRA activities (1,500 pcs Polo Shirts)
3.a.19			NP-53.9 - Small Value Procurement	April & May 2019	N/A	April & May 2019	April & May 2019	Corporate Budget	1,180,000.00	1,180,000.00		Tokens/promotional items for media partners & stakeholders (1000 pcs executive notebook, 2000 pcs net envelope, 1500 USB, 8GB, ballpen, bamboo utensils)
3.a.20			NP-53.9 - Small Value Procurement	April & May 2019	N/A	April & May 2019	April & May 2019	Corporate Budget	250,000.00	250,000.00		translation from english to various languages
3.a.21			NP-53.9 - Small Value Procurement	July 2019	N/A	July 2019	July 2019	Corporate Budget	700,000.00	700,000.00		Development/production of PRA Mktg AVP
3.a.22		CRPD	NP-53.9 - Small Value Procurement	4th Qtr 2019	N/A	4th Qtr 2019	4th Qtr 2019	Corporate Budget	550,000.00	550,000.00		Event Coordinator - Venue and meals Marketer's Appreciation for 200 pax, entertainment, decorations for the Appreciation and Reward Activity,
3.a.23		CRPD	NP-53.9 - Small Value Procurement	2nd & 4th Qtr 2019	N/A	2nd & 4th Qtr 2019	2nd & 4th Qtr 2019	Corporate Budget	150,000.00	150,000.00		Tokens for attendees to Updating/reorientation for Marketers
3.B	TRAVELLING ACTIVITIES											
3.b.1	Quality Management System	CorplanD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	232,000.00	232,000.00		Maintenance of ISO Cert (10 pax)
3.b.2	Quality Management System	CorplanD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	46,400.00	46,400.00		ISO Cert/Surveillance Audit (2pax)
3.b.3	Strategic Planning	CorplanD	NP-53.9 - Small Value Procurement	3rd QTR 2019	N/A	3rd QTR 2019	3rd QTR 2019	Corporate Budget	43,200.00	43,200.00		Target Setting / Action Planning
3.b.4	Inter-Agency Coordination with PCTC Interpol	CorplanD	NP-53.9 - Small Value Procurement	3rd QTR 2019	N/A	3rd QTR 2019	3rd QTR 2019	Corporate Budget	44,800.00	44,800.00		Plan of Plan Activity (PAPs)
3.b.5	Annual Operations Planning	CorplanD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	86,400.00	86,400.00		Org Cascading, Budget Forum, consultation
3.b.6	Corporate Performance Management	CorplanD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	43,200.00	43,200.00		Mid-year performance review
3.b.7	Revenue Generation (Ocular Inspection/Visitation)	SD	NP-53.9 - Small Value Procurement	April to November 2019	N/A	April to November 2019	April to November 2019	Corporate Budget	195,050.00	195,050.00		local travel - 12pax
3.b.8	Retention Services (Meet & Greet Activity/Reorientation)	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	720,000.00	720,000.00		8 pax
3.b.9	Promotional/Invitational and Support Services	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	600,000.00	600,000.00		6 pax - international travel
3.b.10	Benchmarking in Southeast Asia	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	300,000.00	300,000.00		4 pax - International Travel
3.b.11	Anniversary celebration - Satellite Offices	DSO&CSO	NP-53.9 - Small Value Procurement	July 2019	N/A	July 2019	July 2019	Corporate Budget	400,000.00	400,000.00		Plane tickets for 10 pax each SO (Cebu & Davao) - from HO to SO
3.b.12	Yuletide celebration - Satellite Offices	DSO&CSO	NP-53.9 - Small Value Procurement	December 2019	N/A	December 2019	December 2019	Corporate Budget	400,000.00	400,000.00		Plane tickets for 10 pax each SO (Cebu & Davao) - from HO to SO
3.b.13	Anniversary celebration - Head Office	SD	NP-53.9 - Small Value Procurement	July, 2019	N/A	July, 2019	July, 2019	Corporate Budget	80,000.00	80,000.00		Plane tickets for 2 pax from CSO, DSO,
3.b.14	Yuletide celebration - Head Office	SD	NP-53.9 - Small Value Procurement	Dec, 2019	N/A	Dec, 2019	Dec, 2019	Corporate Budget	80,000.00	80,000.00		Plane tickets for 2 pax from CSO, DSO,
3.b.15	Training activities	ASD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	450,000.00	450,000.00		Plane tickets for PRA officers/staff
3.b.16	BAC activities (Inspection & Post Qualification and others)	PMD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	1,075,000.00	1,075,000.00		Plane tickets - conduct of inspection/post qualifications, assessment, eligibility checking for training and other related activities
3.b.17	Benchmarking and Collaboration with Various SO	DSO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	Corporate Budget	100,800.00	100,800.00		plane tickets
3.b.18	Benchmarking and Collaboration with Various SO	Clarck/Subic SO	NP-53.9 - Small Value Procurement	every sem	N/A	every sem	every sem	Corporate Budget	80,000.00	80,000.00		plane tickets to DSO & CSO
3.b.19	Benchmarking and Collaboration with Various SO	CSO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Corporate Budget	100,000.00	100,000.00		2 pax from head office
3.b.20	Benchmarking and Collaboration with Various SO	BDO	NP-53.9 - Small Value Procurement	every sem	N/A	every sem	every sem	Corporate Budget	100,800.00	100,800.00		plane tickets to DSO & CSO
3.b.21	Conduct of Inspection, Installation of IT Projects	ICTD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	200,000.00	200,000.00		2 pax
3.b.22	Travelling for Annual Photoshoot	Corplan	NP-53.9 - Small Value Procurement	3rd Qtr 2019	N/A	3rd Qtr 2019	3rd Qtr 2019	Corporate Budget	80,000.00	80,000.00		dso and cso
4	PROCUREMENT OF SUPPLIES AND MATERIALS											
4.a.1	Various office supplies and materials	ASD	NP-53.5 Agency-to-Agency	N/A	N/A	Various dates	Various dates	Corporate Budget	1,758,212.56	1,758,212.56		For daily operations of all the Departments/OGM/ODGM/Satellite Offices
4.a.2	Various office supplies and materials	ASD	Shopping	Various dates	N/A	Various dates	Various dates	Corporate Budget	4,071,380.00	4,071,380.00		For daily operations of all the Departments/OGM/ODGM/Satellite Offices
5	TELECOMMUNICATIONS											
5.a.1	Telephone lines	ICTD	Direct Contracting	N/A	N/A	4th Qtr 2019	4th Qtr 2019	Corporate Budget	50,000.00	50,000.00		1 lot
5.a.2	Telephone lines	Baguio SO, Clark-Subic SO, Cebu SO	Direct Contracting	N/A	N/A	1st Qtr 2018	1st Qtr 2018	Corporate Budget	150,000.00	150,000.00		Landline with internet service
6	PRINTING AND PUBLICATION											
6.a.1	Recruitment of personnel	ASD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	January 2019	January 2019	Corporate Budget	60,000.00	60,000.00		JO personnel Ad placement in newspapers
6.a.2	Publication of Delinquent Retirees	SD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	4th Qtr 2019	N/A	4th Qtr 2019	4th Qtr 2019	Corporate Budget	350,000.00	350,000.00		policy and delinquent
7	PROMOTIONAL SUPPLIES											
7.a.1	Corporate Giveaways	ASD	NP-53.9 - Small Value Procurement	1st Qtr & 3rd Qtr 2019	N/A	1st Qtr & 3rd Qtr 2019	April 2019	Corporate Budget	255,000.00	255,000.00		300 pcs umbrella, planner calendar
7.a.2	T-Shirts (for the Team Bldg)	ASD	NP-53.9 - Small Value Procurement	May 2019	N/A	May 2019	May 2019	Corporate Budget	60,000.00	60,000.00		for 160 pax
7.a.3	T- Shirts	SD	NP-53.9 - Small Value Procurement	April 2019	N/A	April 2019	April 2019	Corporate Budget	70,000.00	70,000.00		200 pcs (meet & greet, reorientation)
7.a.4	T- Shirt for Fam Tour	SD	NP-53.9 - Small Value Procurement	April 2019	N/A	April 2019	April 2019	Corporate Budget	90,000.00	90,000.00		100 pax - corregidor and las casas
7.a.5	T - Shirts for Massage Services	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	35,000.00	35,000.00		100 pax (Head Office)
7.a.6	T- Shirt for Health & Wellnes Tour	SD	NP-53.9 - Small Value Procurement	April 2019	N/A	April 2019	April 2019	Corporate Budget	35,000.00	35,000.00		intramuros & health & wellness tour - 100 pax
7.a.7	Hoody Jacket for Meet and Greet	SD	NP-53.9 - Small Value Procurement	1st Qtr & 3rd Qtr 2019	N/A	1st Qtr & 3rd Qtr 2019	1st Qtr & 3rd Qtr 2019	Corporate Budget	32,500.00	32,500.00		50 pax
8	VARIOUS ACTIVITIES FOR THE RETIREES/STAKEHOLDERS											
8.a.1	Familiarization Tour in Corregidor	SD	NP-53.9 - Small Value Procurement	May 2019	N/A	May 2019	May 2019	Corporate Budget	175,000.00	175,000.00		Event Coordinator inclusive of venue, food, drink, tarp, entrance fee, tokens, transpo (bus & boat) for 50 pax

8.a.2	Familiarization Tour in Las Casas	SD	NP-53.9 - Small Value Procurement	May 2019	N/A	May 2019	May 2019	Corporate Budget	185,000.00	185,000.00		Event Coordinator inclusive of venue, food, drink, tarp, entrance fee, tokens, transpo for 50 pax
8.a.3	Eco - Tourism Activity	SD	NP-53.10 Lease of Real Property and Venue	May 2019	N/A	May 2019	May 2019	Corporate Budget	125,000.00	125,000.00		venue with meals
8.a.4	Health & Wellness activities	SD	NP-53.9 - Small Value Procurement	September 2019	N/A	September 2019	September 2019	Corporate Budget	165,000.00	165,000.00		in antipolo
8.a.5	Anniversary celebration - Head Office	SD	NP-53.5 Agency-to-Agency	July 2019	N/A	July 2019	July 2019	Corporate Budget	1,137,000.00	1,137,000.00		Venue inclusive of food and drinks for 600 pax, entertainment, tarp, backdrop
		SD	NP-53.9 - Small Value Procurement	July 2019	N/A	July 2019	July 2019	Corporate Budget	402,000.00	402,000.00		Prizes, tokens, trophies/plaques, for the anniversary celebration
8.a.6	Anniversary celebration - Satellite Offices	BSO	NP-53.9 - Small Value Procurement	July 2019	N/A	July 2019	July 2019	Corporate Budget	350,000.00	350,000.00		Event Coord -Venue with food and drinks; photo souvenir package; video shoot; physical arrangement, entertainment,tokens/gifts/raffle prizes
		Clark/Subic SO	NP-53.9 - Small Value Procurement	July 2019	N/A	July 2019	July 2019	Corporate Budget	350,000.00	350,000.00		
		CSO	NP-53.9 - Small Value Procurement	July 2019	N/A	July 2019	July 2019	Corporate Budget	350,000.00	350,000.00		
		DSO	NP-53.9 - Small Value Procurement	July, 2019	N/A	July, 2019	July, 2019	Corporate Budget	350,000.00	350,000.00		
8.a.7	Yuletide celebration - Head Office	SD	NP-53.5 Agency-to-Agency	December 2019	N/A	December 2019	December 2019	Corporate Budget	1,137,000.00	1,137,000.00		Venue inclusive of food and drinks for 600 pax & entertainment, tarp, backdrop
		SD	NP-53.9 - Small Value Procurement	Dec, 2019	N/A	Dec, 2019	Dec, 2019	Corporate Budget	360,000.00	360,000.00		Tokens for the yuletide celebration
8.a.8	Yuletide celebration - Satellite Offices	BSO	NP-53.9 - Small Value Procurement	Dec, 2019	N/A	Dec, 2019	Dec, 2019	Corporate Budget	350,000.00	350,000.00		Event Coord-Venue with food and drinks; photo souvenir package; video shoot; physical arrangement; entertainment,tokens/gifts/raffle prizes
		Clark/Subic SO	NP-53.9 - Small Value Procurement	Dec, 2019	N/A	Dec, 2019	Dec, 2019	Corporate Budget	350,000.00	350,000.00		
		CSO	NP-53.9 - Small Value Procurement	Dec, 2019	N/A	Dec, 2019	Dec, 2019	Corporate Budget	350,000.00	350,000.00		
		DSO	NP-53.9 - Small Value Procurement	Dec, 2019	N/A	Dec, 2019	Dec, 2019	Corporate Budget	350,000.00	350,000.00		
8.a.9	Phil Retirement Industry Expo - Central Luzon	ClarkSubic	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	350,000.00	350,000.00		Event Coord-venue, food, token, entertainment, raffle, tent rental, photo souvenir, physical arrangement with light & sound, video coverage
8.a.10	Drinking Water	ASD	NP-53.9 - Small Value Procurement	January 2019	N/A	January 2019	January 2019	Corporate Budget	92,750.00	92,750.00		Supply and delivery of drinking water
9	VARIOUS RENTALS											
9.a.1	Rental of off-site storage	ASD	NP-53.9 - Small Value Procurement	January 2019	N/A	January 2019	January 2019	Corporate Budget	300,000.00	300,000.00		12 months rental period
9.a.2	Rental of Venue for the Team Building	ASD	NP-53.10 Lease of Real Property and Venue	April 2019	N/A	April 2019	April 2019	Corporate Budget	580,000.00	580,000.00		venue inclusive of food and drinks
9.a.3	Rental of Bus (Team Building)	ASD	NP-53.9 - Small Value Procurement	April 2019	N/A	April 2019	April 2019	Corporate Budget	120,000.00	120,000.00		3 units
9.a.4	Rental of Venue for the Sportsfest	ASD	NP-53.5 Agency-to-Agency	April 2019	N/A	April 2019	April 2019	Corporate Budget	150,000.00	150,000.00		government gym
9.a.5	Venue for the Mid-year Review	CorplanD	NP-53.10 Lease of Real Property and Venue	3rd Qtr 2019	N/A	3rd Qtr 2019	3rd Qtr 2019	Corporate Budget	140,000.00	140,000.00		mid year review
9.a.6	Venue for the Strategic Planning	CorplanD	NP-53.10 Lease of Real Property and Venue	3rd Qtr 2019	N/A	3rd Qtr 2019	3rd Qtr 2019	Corporate Budget	262,500.00	262,500.00		venue with food and accomodation
9.a.7	Venue for the Procurement Planning Workshop	PMD	NP-53.9 - Small Value Procurement	May 2019	N/A	May 2019	May 2019	Corporate Budget	93,000.00	93,000.00		planning
9.a.8	Rental of Bus for Health and Wellness	SD	NP-53.9 - Small Value Procurement	3rd Qtr2019	N/A	3rd Qtr2019	3rd Qtr2019	Corporate Budget	35,000.00	35,000.00		
9.a.9	Rental of Bus for Eco- Tourism	SD	NP-53.9 - Small Value Procurement	3rd Qtr 2019	N/A	3rd Qtr 2019	3rd Qtr 2019	Corporate Budget	40,000.00	40,000.00		air conditioned bus
9.a.10	Rental of Bus for Sports Fest	ASD	NP-53.9 - Small Value Procurement	3rd Qtr 2019	N/A	3rd Qtr 2019	3rd Qtr 2019	Corporate Budget	45,000.00	45,000.00		2 units
10	HIRING OF CONSULTANTS											
10.a.1	Customer Satisfaction Survey	CorplanD	Competitive Bidding	June 2019	July 2019	August 2019	August 2019	Corporate Budget	900,000.00	900,000.00		Consultancy service for the conduct of the annual survey
10.a.2	Other Professional Services	CorplanD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	60,000.00	60,000.00		Photography services
11	PRINTING & BINDING											
11.a.1	Printing of 2018 Annual Report	CorplanD	NP-53.9 - Small Value Procurement	3rd Qtr 2019	N/A	3rd Qtr 2019	3rd Qtr 2019	Corporate Budget	100,000.00	100,000.00		150 sets
11.a.2	Binding of Procurement Manuals	PMD	NP-53.9 - Small Value Procurement	2nd semester	N/A	2nd semester	2nd semester	Corporate Budget	75,000.00	75,000.00		consolidation of manuals
12	SUBSCRIPTIONS (Newspaper)											
12	ASD	NP-53.9 - Small Value Procurement	January 2019	N/A	January 2019	January 2019	Corporate Budget	60,000.00	60,000.00		various newspapers	
13	SECURITY SERVICES											
13	ASD	NP-53.9 - Small Value Procurement	January 2019	N/A	January 2019	January 2019	Corporate Budget	500,000.00	500,000.00		2 pax security personnel	
14	REPAIRS AND MAINTENANCE											
14.a.1	Repairs and Maintenance (for Server Room)	ICTD	NP-53.9 - Small Value Procurement	February 2019	N/A	February 2019	February 2019	Corporate Budget	300,000.00	300,000.00		for repair
14.a.2	IT Equipment (hardware) and Software (upgrade/update) Maintenance	ICTD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	1,000,000.00	1,000,000.00		as the need arises
14.a.3	CCTV System, IP Based	ICTD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	50,000.00	50,000.00		Head Office
14.a.4	Repairs and Maintenance of Vehicles	ASD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	500,000.00	500,000.00		for existing HO vehicles
14.a.5	Repairs and Maintenance of Fumigation (Pest Control) & Office Building	ASD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	500,000.00	500,000.00		for other R&M (refill of fire extinguisher)
14.a.6	Repairs and Maintenance of PPE	ASD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	500,000.00	500,000.00		PRA Head Office Vehicles, equipment & Building (fumigation)
14.a.7	Repairs and Maintenance of Vehicles	BSO, DSO, CSSO, cso	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	860,000.00	860,000.00		
15	GAD PROGRAM											
15	ASD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	507,500.00	507,500.00		Promotional materials/give-aways (umbrella, t-shirt) - 200 pcs each item	
	INFORMATION AND COMMUNICATION TECHNOLOGY											
16	PROCUREMENT OF IT SYSTEM											
16.a.1	Voice Network Upgrade and VOIP Expenses (PABX)	ICTD	Competitive Bidding	March 2019	April 2019	May 2019	May 2019	Corporate Budget	2,500,000.00	2,500,000.00		Phase II
16.a.2	Fire Suppresant System (File Server Room)	ICTD	Competitive Bidding	March 2019	April 2019	March 2019	April 2019	Corporate Budget	1,300,000.00	1,300,000.00		1 lot
16.a.3	Cabling (Phase II)	ICTD	Competitive Bidding	March 2019	April 2019	May 2019	May 2019	Corporate Budget	1,500,000.00	1,500,000.00		Network Infrastructure
17	INTERNET EXPENSES											
17.a.1	Anti Virus (150 users)	ICTD	NP-53.9 - Small Value Procurement	July 2019	N/A	July 2019	July 2019	Corporate Budget	750,000.00	750,000.00		1 year
17.a.2	Internet Connection (for 100 MBPS) - Head Office	ICTD	Competitive Bidding	July 2019	August 2019	September 2019	September 2019	Corporate Budget	1,920,000.00	1,920,000.00		1 year
17.a.3	Internet Connection - Cebu SO (10 MBPS)	ICTD	NP-53.9 - Small Value Procurement	July 2019	N/A	July 2019	July 2019	Corporate Budget	604,800.00	604,800.00		1 year
17.a.4	Internet Connection - DavaoSO (10 MBPS)	ICTD	NP-53.9 - Small Value Procurement	July 2019	N/A	July 2019	July 2019	Corporate Budget	604,800.00	604,800.00		1 year
17.a.5	Internet Connection - Clark/SUBic SO (10 MBPS)	ICTD	NP-53.9 - Small Value Procurement	July 2019	N/A	July 2019	July 2019	Corporate Budget	604,800.00	604,800.00		1 year
17.a.6	Internet Connection - Bagulo SO (10 MBPS)	ICTD	NP-53.9 - Small Value Procurement	July 2019	N/A	July 2019	July 2019	Corporate Budget	604,800.00	604,800.00		1 year
18	Procurement of IT SOFTWARE LICENSE/SUBSCRIPTION											

18.a.1	Acrobat DC Pro Package, License	ICTD	NP-53.9 - Small Value Procurement	April 2019	N/A	April 2019	April 2019	Corporate Budget	300,000.00	300,000.00	1 year - Enterprise License, Cloud
18.a.2	Adobe Creative Suite	ICTD	NP-53.9 - Small Value Procurement	April 2019	N/A	April 2019	April 2019	Corporate Budget	700,000.00	700,000.00	1 year - Enterprise License, Cloud
18.a.3	Backup Software System, Cloud	ICTD	NP-53.9 - Small Value Procurement	March 2019	April 2019	May 2019	May 2019	Corporate Budget	900,000.00	900,000.00	1 year
18.a.4	Digital Document Management Information System License	ICTD	Direct Contracting	March 2019	April 2019	May 2019	May 2019	Corporate Budget	200,000.00	200,000.00	1 year
18.a.5	Disaster Recovery System	ICTD	NP-53.9 - Small Value Procurement	March 2019	April 2019	May 2019	May 2019	Corporate Budget	950,000.00	950,000.00	1 year
18.a.6	Email Blasting Software	ICTD	NP-53.9 - Small Value Procurement	April 2019	N/A	April 2019	April 2019	Corporate Budget	300,000.00	300,000.00	1 year
18.a.7	Firewall (License)	ICTD	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	750,000.00	750,000.00	1 year
18.a.8	Networking Monitoring Tools	ICTD	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	500,000.00	500,000.00	1 year
18.a.9	QR Code Generator & Scanning Software	ICTD	NP-53.9 - Small Value Procurement	April 2019	N/A	April 2019	April 2019	Corporate Budget	200,000.00	200,000.00	1 year
18.a.10	Queue Management System (with ticketing)	ICTD	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	200,000.00	200,000.00	1 year
18.a.11	Power Business Intelligent (Report Analysis)	ICTD	NP-53.5 Agency-to-Agency	March 2019	April 2019	May 2019	May 2019	Corporate Budget	650,000.00	650,000.00	1 year
18.a.12	SQL Server Client (License)	ICTD	NP-53.5 Agency-to-Agency	March 2019	April 2019	March 2019	March 2019	Corporate Budget	630,000.00	630,000.00	1 year
18.a.13	Libris License Subscription	ICTD	Direct Contracting	March 2019	N/A	March 2019	March 2019	Corporate Budget	50,000.00	50,000.00	1 year
18.a.14	Private Area Network System	ICTD	NP-53.9 - Small Value Procurement	Nov 2019	Nov 2019	Nov 2019	Nov 2019	Corporate Budget	950,000.00	950,000.00	1 year
18.a.15	Web Hosting	ICTD	NP-53.9 - Small Value Procurement	Nov 2019	Nov 2019	Nov 2019	Nov 2019	Corporate Budget	180,000.00	180,000.00	1 year
19	OFFICE EQUIPMENT										
19.a.1	Steel Rack/Open Shelves	ICTD & ASD	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	647,600.00	647,600.00	57 units
20	IT EQUIPMENT										
20.a.1	External Hard Disk Portable, 4TB	ICTD	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	180,000.00	180,000.00	12 units
20.a.2	External Hard Disk Portable, 2TB	ICTD	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	240,000.00	240,000.00	20 units
20.a.3	Inkjet Printers, High End, Network	ICTD	NP-53.9 - Small Value Procurement	May 2019	N/A	May 2019	May 2019	Corporate Budget	120,000.00	120,000.00	3 units with continuous ink (Clark, Cebu & Davao SO)
20.a.4	Tablet	ICTD	NP-53.9 - Small Value Procurement	May 2019	N/A	May 2019	May 2019	Corporate Budget	350,000.00	350,000.00	10 units
20.a.5	Middle-end Scanner	ICTD	NP-53.9 - Small Value Procurement	May 2019	N/A	May 2019	May 2019	Corporate Budget	975,000.00	975,000.00	15 units
20.a.6	High End Scanner, A3 Size	ICTD	NP-53.9 - Small Value Procurement	May 2019	N/A	May 2019	May 2019	Corporate Budget	350,000.00	350,000.00	1 unit - Records Officer)
20.a.7	Flatbed Scanner, Legal Size	ICTD	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	330,000.00	330,000.00	11 units
20.a.8	Printer, ID	ICTD	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	610,000.00	610,000.00	2 units
20.a.9	Switch, 2GB mbps (16 ports)	ICTD	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	102,000.00	102,000.00	6 units
20.a.10	Printer Thermal	ICTD	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	24,000.00	24,000.00	4 units
21	OFFICE FURNITURE										
21.a.1	Lateral File Cabinet	various divisions	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	120,000.00	120,000.00	14 units (1 DSO, 1 CSO, 2 Clark, 2 BSO, 1 PMD, 1 OBS, 1 IAD, 3 FMD, 2 Servicing)
21.a.2	LED TV, 55 inches	ICTD	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	400,000.00	400,000.00	4 units (DSO, CSO, BSO, Clark SO)
21.a.3	Mobile Pedestal drawer	PMD, FMD, Clark	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	40,000.00	40,000.00	11 unit (3 FMD, 1 IAD, 3 PMD/OBS, 4 Clark,
21.a.4	Refrigerator, 7 cu.	Clark SO	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	30,000.00	30,000.00	1 unit
21.a.5	Safety Vault with Digital Key Lock	DSO	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	70,000.00	70,000.00	1 unit
21.a.6	Safety Vault with Key and Combination Lock	New SO, Clark SO	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	15,000.00	15,000.00	1 unit
21.a.7	Table, Long	ICTD	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	75,000.00	75,000.00	5 units for Digital Scanning
21.a.8	Office Table	BSO	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	40,000.00	40,000.00	2 units
21.a.9	Split Type Aircon	DSO	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	60,000.00	60,000.00	1 unit
21.a.10	Gang Chair, 3 -seater with Cushion	ClarkSO	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	72,000.00	72,000.00	1 unit
21.a.11	Supply and Installation of Office Workstation with 1 unit Divider	ASD	Competitive Bidding	March 2019	April 2019	May 2019	May 2019	Corporate Budget	548,800.00	548,800.00	additional office tables & chairs
21.a.12	Meeting Table, 4-seater	ASD	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	100,000.00	100,000.00	5 units
22	OTHER PPE										
22.a.1	Standeers	APD	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	March 2019	Corporate Budget	40,000.00	40,000.00	10 units
23	Office Building and Leasehold Improvement										
23.a.1	Supply and Installation of Carpet with Repair of Flooring	ASD	Competitive Bidding	March 2019	March 2019	April 2019	April 2019	Corporate Budget	2,100,000.00	2,100,000.00	installation of carpet in 3 quadrants w/ repair of flooring in 1 quadrant
23.a.2	Clark/Subic Satellite office	Clark/Subic SO	NP-53.9 - Small Value Procurement	1st Qtr of 2019	1st Qtr 2019	1st Qtr of 2019	1st Qtr of 2019	Corporate Budget	600,000.00	600,000.00	Design, supply and installation of modular reception counters, workstations and other modular fixtures
23.a.3	Baguio Satellite Office	BSO	NP-53.9 - Small Value Procurement	1st Qtr of 2019	1st Qtr 2019	1st Qtr of 2019	1st Qtr of 2019	Corporate Budget	700,000.00	700,000.00	Additional Office Space with renovation
23.a.4	Cebu Satellite office	Cebu SO	NP-53.9 - Small Value Procurement	1st Qtr of 2019	1st Qtr 2019	1st Qtr of 2019	1st Qtr of 2019	Corporate Budget	500,000.00	500,000.00	Design, supply and installation of modular reception counters, workstations and other modular fixtures
23.a.5	Electrical Supply in Quadrants 29A, 29B & D	ASD	NP-53.9 - Small Value Procurement	1st Qtr of 2019	1st Qtr 2019	1st Qtr of 2019	1st Qtr of 2019	Corporate Budget	1,493,600.00	1,493,600.00	labor and material etc - for 3 quadrants & other electrical project
24	Travelling Expenses - Local	IAD	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	Corporate Budget	99,000.00	99,000.00	special audit of iad
	Total								130,917,714.56	114,585,714.56	16,233,000.00

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PRA-BA-APPL-0004
Issue No.0002
Issue Date:December 2019