

PHILIPPINE RETIREMENT AUTHORITY

REQUEST FOR EXPRESSION OF INTEREST FOR Procurement of Professional Service for PRA Audio Visual Presentation (AVP)

1. The **Philippine Retirement Authority**, through the **2022 Corporate Operating Budget under the MOOE** intends to apply the sum of **One Million Three Hundred Thousand Pesos (Php1,300,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Procurement of Professional Service for PRA Audio Visual Presentation (AVP)**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The **Philippine Retirement Authority** now calls for the submission of eligibility documents for the creation/production of **PRA Audio Visual Production (AVP)**. Eligibility documents of interested consultants must be duly received by the BAC Secretariat **on or before 12:00NN of May 24, 2022 at 29th Flr BDO Towers Valero (formerly Citibank Tower) Paseo De Roxas, Makati City**. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from **Philippine Retirement Authority** and inspect the Bidding Documents at the address given below during office hours at **7:00AM – 4:00PM**.
4. A complete set of Bidding Documents may be acquired by interested Bidders on **May 17, 2022** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (Php5,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of **three (3)** prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

CRITERIA	PERCENTAGE
Quality of Personnel	25%
Company Profile	25%

Plan of Approach and Methodology	50%
TOTAL	100%
PASSING RATE	75%

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.
 - (i) Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
7. The Procuring Entity shall evaluate bids using the Quality Based Evaluation/Selection (QBE/QBS) procedure. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
8. The contract shall be completed in **four (4) months**.
9. The **Philippine Retirement Authority** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

RUBY D. ABRIOL

29th Flr BDO Towers Valero (formerly Citibank Tower)

Paseo De Roxas, Makati City

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May 11, 2022

Maria Milagros R. Lisaca
ATTY. MARIA MILAGROS R. LISACA
BAC, Chairperson